



**Regional Economic Area Partnership (REAP)**

**Meeting Agenda**

**8:00 a.m., October 3, 2011**

Hughes Metropolitan Complex  
5015 E. 29<sup>th</sup> Street North, (29<sup>th</sup> and Oliver)  
Mayor Kristey Williams, Chair

**1. Welcome and Introductions:** Mayor Kristey Williams

**2. News and Announcements:** Mayor Kristey Williams

**3. Consent Agenda and Committee Reports:** Mayor Kristey Williams

*The action items in the reports have been reviewed, discussed and acted upon at the Committee level. Members of the Board of Directors may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.*

- A. Review of REAP Minutes from September 12, 2011
- B. REAP Committees Report
- C. Reports of Regional Committees and Organizations
- D. Report of the Chief Executive Officer

***Recommended Action: Approve the consent agenda as presented.***

**4. WSU Center for Innovation and Enterprise Engagement (CIEE) Update**

*REAP is tasked with serving on and appointing the majority of the CIEE Board of Directors. Additional appointments have been requested and an update on CIEE progress will be reported.*

***Recommended action: Approve the nominations as presented.***

**5. Special Presentation – Celebrating Kansas’ 150th Birthday One Community at a Time**

*Ms. Martha Slater Farrell, President of First Generation Video, has been invited to provide a presentation and discussion on advanced ways to develop community marketing and the upcoming events of the state’s 150th birthday. This unique presentation will focus on our regions communities and help to identify connection between tourism, marketing, and economic development.*

**6. REAP Membership Discussion:** REAP Members and Partners

*Ms. Slater Farrell has requested that members and partners participate in a discussion on her presentation and use of community pride in economic development.*

**7. Unscheduled Business Items and Updates:** REAP Members and Partners

**8. Adjourn**

*The next REAP Board meeting will be Monday, November 7, 2011.*

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**Mission**

*Guide state and national actions that affect economic development in the region and adopt joint actions among member governments that enhance the regional economy.*

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**REAP Meeting Minutes September 12, 2011**  
Eugene M. Hughes Metropolitan Complex, Wichita State University, Wichita, Kansas  
Mayor Kristey Williams, Chairman

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**1. Welcome and Introduction.**

Mayor Kristey Williams, City of Augusta, called the meeting to order; members, staff and guests introduced themselves.

**2. News and Announcements**

In honor of the 9/11 ten year anniversary, the Board held a moment of silence.

**3. Consent Agenda and Committee Reports**

Mayor Williams noted that today's main topic would be the HUD Sustainable Communities Grant that Reap has decided to be the lead applicant in. She also discussed how Council Member Jeff Longwell, Wichita, had helped negotiate a seat on WAMPO for REAP, and that she had appointed Mr. Joe Yager, REAP Chief Executive Officer. Mayor Williams also noted that a report had been provided for the Department of Commerce from the Affordable Airfares program.

Council Member Longwell reported about the first two listening tour stops that REAP held in Newton and Hutchinson. He noted that there have been some great discussion and several economic development and water issues have been highlighted. In Hutchinson, the State Fair provided their point of view, which was educational and interesting. Another benefit of these tours is the connection with local officials that do not normally participate with REAP.

Commissioner Dave Unruh, Sedgwick County, reported on the Economic Development Committee noting that a detailed report was provided in the packet. Ms. Martha Webb-Jones, Spirit AeroSystems, was nominated to the Workforce Alliance Board of Directors. There were eight reappointments to the Workforce Alliance Board of Directors as well. The internet web security and email security improvement was then discussed and it was noted that the Workforce Alliance received \$17,500 in incentive funds for this project with the remaining balance to be paid through WIA funds.

Commissioner Unruh noted that on page 14 of the agenda, the court of tax appeals had tried to increase the administrative costs by nearly four times the original amount. REAP had weighed in on the issue with a letter that was provided and the end result was a doubling of the fees. It was noted that although not a perfect result the higher amount would have made the filing cost prohibitive to many.

Mayor Dion Avello, Derby, provided an update for the Water Resource Committee, thanking Willis Heck for his time that he served as Chairman. He noted that Mr. Dean Amhaus, Milwaukee Water Council, spoke to the Water Resources Committee about water's role in economic development of a region at Newton's Meridian Center. Some great ideas were brought to the table through that presentation and discussion. A water regional bus tour is being looked at for late fall.

In the report of the Executive Officer, Mr. Yager spoke about his follow up with Southwest Kansas noting that he provided them with a presentation on formation of a regional alliance and how it takes time to get an organization similar to REAP going.

Ms. Nancy McCarthy Snyder, Hugo Wall School Director, invited all members to Hugo Wall Day on September 30<sup>th</sup>. She also provided an overview of the days events.

Mr. Dale Goter, Wichita, stated that the Kansas 150 Festival will be on October 8<sup>th</sup> with a parade starting at 11am and noted that the League of Kansas Municipalities conference and Prairie Fire Marathon were that same day in Wichita.

Mr. Yager stated that the next REAP meeting is October 3<sup>rd</sup>. The City to City tour is next week, and Mr. Yager represent REAP in Pittsburg, PA. Mr. Yager also took a moment to recognize the new REAP graduate assistant, Taylour Tedder.

Commissioner Chip Westfall, Harvey County, (Mayor Terry Somers, Mount Hope) made a motion to approve the agenda. The motion passed unanimously.

#### **4. Special Presentation – “Regional Sustainability Planning”**

Mr. Yager and Mr. Dane Baxa, REAP Executive Officer – Water, provided a presentation on Regional Sustainability Planning. The term “sustainability” means "meeting the needs of the present without compromising the ability of future generations to meet their own needs." Therefore, since present needs are different in every region, it is critical for each region to define what sustainability means to it. A presentation on what sustainability means to South Central Kansas, and REAP in particular, will be provided. Mr. Yager and Mr. Baxa noted that regional planning efforts should be a focus of creating a viable, economically strong region that will have a bright sustainable future with wealth creation and job and population growth. It was also noted that regional sustainability planning is an effort that should be approached with or without external funding opportunities.

#### **5. REAP Membership Discussion**

Several members provided remarks and asked questions regarding regional planning efforts. It was also noted that REAP should proceed carefully with the grant application since federal grants can have strings attached to them. It was noted that local control should be maintained throughout the process of regional planning. It was also noted that the uniqueness of our individual communities must be protected. It was also noted that as a region it is important to define our own priorities.

#### **7. Unscheduled Business Items and Updates**

No unscheduled items were discussed at this meeting.

#### **8. Adjourn**

Having no other business the meeting was adjourned.

<b>REAP Attendance</b>	
<b>9/12/2011</b>	
<b>Name</b>	<b>Jurisdiction</b>
Mayor Kristey Williams, Chair	Augusta
Commissioner Jeff Masterson	Butler County
Mr. Kent Brown	Clearwater
Ms. Diana Brooks	Colwich
Mayor Dion Avello	Derby
Ms. Kathy Sexton	Derby
Mr. Herb Llewellyn	El Dorado
Commissioner Chip Westfall	Harvey County
Ms. Marge Roberson	Harvey County
Mr. David New	Haysville
Mr. John Deardoff	Hutchinson
Mayor Robert Jackson	Kechi
Mr. Mark Tallman	Kechi
Mr. Tom Winters	Kingman County
Mayor Terry Somers	Mount Hope
Commissioner Willis Heck	Newton
Commissioner Jim Nickel	Newton
Ms. Dana Walden	Park City
Commissioner Brad Dillon	Reno County
Mayor Keith DeHaven	Sedgwick
Commissioner Dave Unruh	Sedgwick County
Commissioner Richard Ranzau	Sedgwick County
Council Member Jeff Longwell	Wichita
<b>Guests and Staff</b>	
Mr. Kiel Mangus	Goddard
Mr. Anthony Swartzendruber	Harvey County
Mr. John Waltner	Harvey County
Mr. Lunda Asmani	Newton
Mr. Randy Riggs	Newton
Mr. Bill Bolin	SCKEDD
Ms. Irene Hart	Sedgwick County
Mr. Marv Duncan	Sedgwick County
Mr. Karl Peterjohn	Sedgwick County
Mr. Mike Zamrzla	U.S. Senator Jerry Moran
Mr. Gus Collins	Wellington
Mr. Joseph Pajor	Wichita
Mr. Dale Goter	Wichita
Ms. Kim Cronister	Workforce Alliance
Ms. Kelly Fuller	WSU
Ms. Angela Buzard	WSU
Dr. Nancy McCarthy-Snyder	WSU
Mr. Joe Yager	WSU
Mr. Dane Baxa	WSU
Ms. Kate Flavin	WSU
Mr. Taylour Tedder	WSU
Ms. Misty Bruckner	WSU

**REAP Board Meeting**  
**October 3, 2011**  
**Item #3 B**

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**Item**

REAP Committee Reports

**Background**

Since the September 12, 2011 Board meeting, the REAP Committees received information or acted upon the following issues and projects listed below. Agendas and minutes from the committee meetings are available on the REAP website at <http://www.reap-ks.org>.

**Report of the Executive Committee**

The REAP Executive Committee met on September 29, 2011. The following is a report of the various updates and actions from that meeting as well as correspondence between the Chair and members of the Committee:

*Kansas Affordable Airfares Update*

**Reporting and Funds Request Update**

The Executive Committee is charged to administer the Kansas Affordable Airfares Program and assure that all statutory requirements for programming, evaluation, accounting and auditing, financial management, and reporting are met.

The Committee was informed that it has been requested to appear before the Legislative Budget Committee on October 10. Details are being worked on for time, but the request is to evaluate the performance of the program to date.

The Committee was also informed that staff received confirmation from the Department of Commerce that performance reporting for this fiscal year is adequate and funds will be transferred. In addition, Commerce is preparing a proposition on future reporting that will entail use of a third party review and will include the necessity of expenditure of funds through a contract. Staff will provide the Executive Committee with additional details when they are available and the Committee will evaluate options.

*REAP 2011 3<sup>rd</sup> Quarter Treasurer's Report*

The Executive Committee is charged to serve as the treasury for REAP, collect all REAP revenues, make disbursements in accord with the budget adopted by REAP, and conduct financial management of REAP assets in accord with REAP fiscal procedures.

Under the agreement with the Center for Urban Studies, Wichita State University, staff support is provided to REAP in calendar year 2011. In accordance with this agreement, REAP will make payments on a quarterly basis to Wichita State University for this support.

Due to estimates on the contract with Wichita State University there is a substantial carryover in the Fund balances for staffing. These funds have already been expended by REAP and per action taken by the REAP Executive Committee on December 7, 2010 are considered

encumbered in 2011. The encumbered funds are applied at a rate of \$2,707.75 per quarter to accurately reflect the contractual amount. However, it must be noted that a miscalculation on the initial encumbrance is corrected in the 2nd quarter payment. Additionally, due to changes to the benefit percentages calculated an amendment to the original amount of encumbered funds was made through Executive Committee action on August 4, 2011 and the contract with WSU was amended to reflect this change.

In addition, under the agreement approved April 11, 2011 with H. Edward Flentje, consultation and assistance is provided to REAP in the capacity of Senior Consultant in calendar year 2011.

In accordance with these agreements, REAP will make payments on a quarterly basis to Wichita State University and H. Edward Flentje for this support.

***The Executive Committee took action to approve payments for the third quarter of 2011 to 1) Wichita State University in the amount of \$19,959.25 for REAP staffing; 2) Wichita State University in the amount of \$8,888.75 for Water Resources staffing; 3) Hugo Wall School in the amount of \$9,512.68 for REAP Operating expenses; and 4) Hugo Wall School in the amount of \$4,901.24 for Water Resources Operating expenses.***

*Please note that the financials for the 2011 3<sup>rd</sup> Quarter are attached on pages 11-14.*

#### REAP Year End Budget Projection and Draft 2012 Budget

The Committee has responsibility for reviewing and recommending the REAP operating and Water Resources Committee budgets. At the meeting the Chief Executive Officer provided initial 2011 Year End budget projections and a draft 2012 budget proposal for discussion. The Committee provided input and the budget will be formulated and presented at the November Board meeting.

#### Sustainable Communities Planning Grant Program Update

On June 20, 2011 an advanced notice of funding was announced for the 2011 Sustainable Communities Regional Planning Grant. The REAP sustainability task force was convened on July 15 to review the initial information about the grant, and discussed if the region was capable of being a successful candidate for funding in 2011. The task force agreed that REAP should continue to take the lead on the opportunity and proceed with the grant application. On July 27<sup>th</sup>, an official announcement was made for 2011 program funding, including a pre-application deadline of August 25 with the final application due 30-45 days following pre-application selection. On August 8 the REAP Executive Committee took action to direct REAP staff to take the lead in coordinating the efforts in applying for the 2011 Sustainable Communities Regional Planning Grant.

The purpose of the application will be to develop a Regional Plan for Sustainable Development (the only category that our region is eligible for). The taskforce has identified the same consortium government members as last year and are working on detailed information to provide REAP and consortium members.

The Consortium Members as of the time of this report are: REAP; WAMPO; Butler County; El Dorado; Harvey County; Newton; Reno County; Hutchinson; Sedgwick County; Wichita;

Sumner County; Wellington; Hugo Wall School – WSU / EFC; Center for Community Support and Research – WSU; Visioneering Wichita; Kansas Health Foundation; Small Business Development Center (SBDC); United Way; University of Kansas, Wichita School of Medicine; Wichita Independent Neighborhoods (WIN); Kansas Department of Commerce; Workforce Alliance (LA IV) and Kansas Workforce One (LA I); and Ponder:Connect.

The request will be for \$1,500,000 and will include an estimated local match in excess of the required 20% at approximately \$850,000. This money will be used primarily to hire staff at WSU that would contract with REAP to help develop a Regional Plan for Sustainable Development (RPSD). This would be a coordinated plan to foster long-term job creation with adequate infrastructure to access employment and services, and fiscal responsibility of local governments that ensure our region's economic competitiveness. In addition, the plan would incorporate our heritage and culture for all communities...urban and rural...that preserves our quality of life to attract and retain future generations. In essence, a coordinated effort to define how we will be stewards for all that we have inherited from the past...economics, culture, and resources...to ensure the next generation has the same opportunities.

A taskforce is collecting the data required for the application and meeting every Friday at 8:30 AM through the end of September to discuss progress and formulate the application in order to meet the deadlines. All of the information is being made available on the REAP website on a page dedicated to the grant, which can be accessed [here](#). All members are encouraged to review this material and provide comments or suggestions.

The Pre-application for the grant was submitted on August 24 with notification of an invitation to proceed with submittal for the full grant on September 2. The full grant application is due on October 6.

#### REAP Policies Discussion

In June REAP discussed that according to the bylaws the Chair and Vice-Chair of REAP are elected for a period of one year by an annual assembly of the nominating committee; however, last year the committee made their nominations with the intention of the Chair and Vice-Chair serving for two years. This request and subsequent confusion over procedure led to the request by staff to form a bylaws taskforce. However, after some consideration it was determined that bylaws adjustments and policy review should occur as an overview of all potential changes or suggestions. Therefore, the REAP Chair requested staff to evaluate the bylaws and policies and noted that a taskforce will be appointed at the appropriate time.

The Committee reviewed several policies and procedures and directed staff to continue to work on specific changes or modifications to be considered by a special taskforce.

#### REAP Capacity Discussion

The Committee reviewed current obligations that have been assigned to staff and discussed potential scenarios that could lead to re-evaluation of resource allocation for future sustainability of the organization. No action was taken and the Committee will continue to evaluate.

## **Report of the Legislative Committee**

The REAP Legislative Committee did not meet in September while they have conducted the Listening Tour. The following highlights information from the Committee.

### 2011 REAP Membership Engagement Presentations

One of the items identified in the REAP Strategic Plan is to engage stakeholders by conducting outreach on the purpose and accomplishment of REAP. The Legislative Committee identified an action step of scheduling on-going community visitations to provide updates to councils and commissions on the purpose, goals, and status of REAP. At the request of the Committee staff has compiled several upcoming outreach opportunities where REAP representatives will visit communities, members or potential members, to update councils and commissions on the purpose, priorities, and progress of REAP. These representatives would also take questions concerning REAP. Staff is coordinating the schedule for these meetings as well as all necessary materials.

### ***Membership Presentation Schedule***

Thursday, July 14	Kechi
Thursday, August 18	Cowley First (Arkansas City, Cowley County, Winfield)
Tuesday, September 6	El Dorado
Tuesday, September 20	Hutchinson

Other presentations are being planned as the Committee hopes to visit with fifteen member communities by the end of the year. Staff will be contacting members to schedule these presentations, however, please contact [Mr. Joe Yager](#), REAP CEO, or [Mr. Dane Baxa](#), REAP EO-WRC, if you would like to schedule a presentation or meeting with your community.

### REAP Listening Tour

The REAP Legislative Committee kicked off its listening tour in Newton on **August 11**. The tour is intended to help the Committee connect REAP with the communities in the region while allowing REAP members to identify issues that are important to individual communities and could be beneficial to the region. The Committee has noted that although many issues may not be of regional importance, if they are important to that community REAP should be aware and supportive as long as the issue does not hurt any other community in the region. The first stop focused on communities in Harvey and McPherson counties and followed it up with a stop in Hutchinson on **August 26** that focused on communities in Kingman and Reno counties. The third stop was in El Dorado on **September 23**. Future stops are being planned for Wellington and Wichita. Look for an invitation via email in the near future for the stop in your part of the region.

### Next Legislative Committee Meeting

Due to the scheduling of the Listening Tour, the Committee will not hold additional meetings until the conclusion of the tour.

## **Report of the Economic Development Committee**

The REAP Economic Development Committee met on September 22, 2011. The following highlights information from those meetings.

### *Local Area IV Chief Elected Officials Business*

#### *Appointments to the WA Board of Directors*

***The following appointments were approved by the Chief Elected Officials Board (CEOB).***

#### *Re-Appointments*

The following individuals were nominated for re-appointment to the Workforce Alliance Board of Directors, terms to expire June 30, 2014.

- **Mr. Steve Flesher**, Co-Owner, InterAct Training Group
- **Mr. Greg Tyler**, Plant Manager, Draka
- **Ms. Kathy Smith**, Human Resource Manager, Kaman Composites- Wichita Inc.

#### *Workforce Center Operations and Performance Update*

The Committee received several updates, including: Traffic report; WIA/NEG training breakdown; WIA performance update; Youth Program update; National Emergency Grant (NEG) update; and PACES update. The entire report of these updates is available in the [REAP EDC packets](#).

#### *Wind Energy Cluster Discussion*

The Committee discussed the emerging wind energy manufacturing and production cluster within the region and State. A handout called “Wind Energy Cluster Regionalization Fast Facts” was presented and is provided in this packet.

From these discussions the Committee identified the potential need for a Wind and Alternative Energy Task Force. The following list contains the key areas that the Committee felt important to include as “working groups” or subcommittees under a potential task force. These were intended to cover the broad spectrum of community interests related to wind and other alternative energy opportunities in the REAP area.

- **Developer & landowner education** related to wind farm site negotiation (include a future speaker such as Pete Ferrell to share his experience and help others negotiate successful wind farm locations)
- **Community Preparedness** around wind farm sites – housing during construction phase
- **Education & workforce** readiness for construction & maintenance of wind farms
- **Marketing & attraction** of manufacturers & suppliers to the industry
- **Other energy** related development opportunities – biomass, solar, oil & natural gas.

The Committee will further evaluate capabilities of forming this taskforce and will ask all members and partners to be involved in the process moving forward.

Next Economic Development Committee Meeting

The next Economic Development Committee monthly meeting is scheduled for Thursday, October 27, 2011.

**Report of the Water Resources Committee**

The REAP Water Resources Committee met September 12, 2011. The following highlights information from that meeting and other events.

Water Resources Committee Engagement Discussion

The Committee received an update on the work plan and has determined that there is a need to evaluate membership, purpose, mission, and vision to coincide with the goals that have been set forth in the Strategic Plan. This is a process that will take some time and will need to include all members.

Regional Water Planning, Engaging Key Partners

The Committee is reviewing the partners to include in the discussion about long-term water planning. Staff was directed to develop a mission for the regional water supply plan and indicate key strategies for a regional plan, with specific action steps and a timeline/process for moving the planning initiative forward.

2011 Water Resources Committee Bus Tour

The Committee is evaluating a bus tour that would look at the effect of the Kansas Star Casino in Mulvane on the region's water supply. The tour would focus on how one economic development project impacts the region's water resources and decisions that are made at the local level. Staff was directed to work with the Technical Sub-Committee to determine a timeline and educational opportunities.

Regional Stormwater rates to be available October 3

The storm water survey will be forwarded to WRC members and made available online on October 3rd.

Next Water Resources Committee Meeting

The technical sub-committee will be meeting in October to develop a purpose statement, outline, and timeline for the WRC regional water plan, as well as develop and distribute a survey to WRC members.

The survey will help identify agenda items for the 2012 REAP WRC work plan. A draft of the regional water plan and the 2012 WRC work plan will be presented and discussed at the next WRC meeting on Monday, November 7th.

**REAP Treasurer's Report**

**REAP Expenditures for 3rd Quarter, 2011**

<b>Expenditures</b>	<b>Adopted</b>	<b>1st Quarter Jan-Mar</b>	<b>2nd Quarter Apr-Jun</b>	<b>3rd Quarter Jul-Sep</b>	<b>4th Quarter Oct-Dec</b>	<b>2010 Year End Totals</b>	<b>Percentage Expended</b>	<b>Description</b>
<b>Staffing</b>								
Executive Officer	\$71,917.00	\$17,979.25	\$17,979.25	\$17,979.25		\$53,937.75	75%	Compensation and benefits
Graduate assistant	\$15,951.00	\$3,987.75	\$3,987.75	\$3,987.75		\$11,963.25	75%	Compensation and benefits
<i>Staffing Subtotal</i>	\$87,868.00	\$21,967.00	\$21,967.00	\$21,967.00	\$0.00	\$65,901.00	75%	
Encumbered Funds*	(\$9,431.00)	(\$2,250.00)	(\$3,165.50)	(\$2,007.75)		(\$7,423.25)	79%	
<i>Staffing Contractual Requirement</i>	\$78,437.00	\$19,717.00	\$18,801.50	\$19,959.25	\$0.00	\$58,477.75	75%	
<b>Operating</b>								
Current office expense	\$8,610.00	\$2,152.50	\$2,152.50	\$2,152.50		\$6,457.50	75%	Computing, telephone, fax, equipment, etc.
Consultation and technical assistance**	\$10,000.00	\$1,250.00	\$1,250.00	\$0.00		\$2,500.00	25%	Additional assistance through WSU/other
Other operating—general	\$6,000.00	\$621.65	\$1,304.74	\$864.68		\$2,791.07	47%	Meeting expense, memberships, travel, etc.
Other operating—KAAP	\$2,500.00	\$0.00	\$0.00	\$0.00		\$0.00	0%	Accounting, auditing, reporting, legal counsel
Legislative liaison	\$28,000.00	\$5,335.43	\$4,074.19	\$4,292.50		\$13,702.12	49%	Topeka-based representation, receptions, travel
Project funds	\$14,873.00	\$0.00	\$500.00	\$2,200.00		\$2,700.00	18%	
<i>Operating Subtotal</i>	\$69,983.00	\$9,359.58	\$9,281.43	\$9,509.68	\$0.00	\$28,150.69	40%	
<b>Total<sup>^</sup></b>	<b>\$148,420.00</b>	<b>\$29,076.58</b>	<b>\$28,082.93</b>	<b>\$29,468.93</b>	<b>\$0.00</b>	<b>\$86,628.44</b>	<b>58%</b>	

\* Due to estimates on the contract with Wichita State University there is a substantial carryover in the Fund balances for staffing. These funds have already been expended by REAP and per action taken by the REAP Executive Committee on December 7, 2010 are considered encumbered in 2011. The encumbered funds will be applied at a rate of \$2,707.75 per quarter to accurately reflect the contractual amount. However, it must be noted that a miscalculation on the initial encumbrance is corrected in the 2nd quarter payment. Additionally, due to due to changes to the benefit percentages calculated an amendment to the original amount of encumbered funds was made through Executive Committee action on August 4, 2011.

\*\* REAP entered into an independent contract for Senior Consultant assistance on 4-11-11.

<sup>^</sup> The total reflects the actual expenditures and does not include the encumbered funds.

## REAP Treasurer's Report

### Revenues to Date, 2011

Revenues	Projected	Received	Percentage	Description
Annual membership assessments	\$106,311	\$100,510	95%	Membership dues
Special assessments	\$0	\$0	n/a	Special assessments
Workforce oversight agreement	\$16,000	\$0	0%	CEOB oversight duties
Kansas Affordable Airfares Program	\$25,000	\$0	0%	KAAP administration
Other revenues received	\$2,200	\$245	n/a	Other revenues received
Carryover funds	\$8,340	\$4,245	51%	Prior-year carryover
<b>Total</b>	<b>\$157,851</b>	<b>\$105,000</b>	<b>67%</b>	

*Notes:*

*Other revenues received accounts for interest through 8/31/11.*

*Workforce agreement runs on fiscal year, July 1 to June 30. \$16,000 was based on estimation for oversight agreement.*

### 2011 REAP Available Funds

	Total Revenues	Total Expenditures	Total Encumbrances	Total Available Funds	Percentage Available
<b>2011 to Date (9/29/11)</b>	<b>\$104,999.66</b>	<b>\$94,051.69</b>	<b>(\$9,431.00)</b>	<b>\$20,378.97</b>	<b>19%</b>

### REAP Banking Account Balances

	Operating	KAAP	Water Resources
<b>2011 to Date (9/29/11)</b>	<b>\$49,344.96</b>	<b>\$38,230.88</b>	<b>\$94,456.12</b>

*\* Balances include interest through 8/31/11.*

**REAP Treasurer's Report**

**Water Resources Expenditures for 3rd Quarter, 2011**

<b>Expenditures</b>	<b>Adopted</b>	<b>1st Quarter Jan-Mar</b>	<b>2nd Quarter Apr-Jun</b>	<b>3rd Quarter Jul-Sep</b>	<b>4th Quarter Oct-Dec</b>	<b>2011 Year End Totals</b>	<b>Percentage Expended Description</b>
<b>Staffing</b>							
Executive Officer	\$48,384.00	\$12,096.00	\$12,096.00	\$12,096.00		\$36,288.00	75% Compensation and benefits
Graduate assistant	\$15,951.00	\$3,987.75	\$3,987.75	\$3,987.75		\$11,963.25	75% Compensation and benefits
<i>Staffing Subtotal</i>	<i>\$64,335.00</i>	<i>\$16,083.75</i>	<i>\$16,083.75</i>	<i>\$16,083.75</i>	<i>\$0.00</i>	<i>\$48,251.25</i>	<i>75%</i>
Encumbered Funds*	(\$31,390.00)	(\$8,500.00)	(\$8,500.00)	(\$7,195.00)		(\$24,195.00)	77%
<i>Staffing Contractual Requirement</i>	<i>\$32,945.00</i>	<i>\$7,583.75</i>	<i>\$7,583.75</i>	<i>\$8,888.75</i>	<i>\$0.00</i>	<i>\$24,056.25</i>	<i>73%</i>
<b>Operating</b>							
Current office expense	\$6,430.00	\$1,815.00	\$1,607.50	\$1,607.50		\$5,030.00	78% Computing, telephone, fax, equipment, etc.
Consultation and technical assistance**	\$5,000.00	\$1,250.00	\$1,250.00	\$0.00		\$2,500.00	50% Additional assistance through WSU/other
Other operating—general	\$7,000.00	\$191.20	\$663.90	\$1,031.95		\$1,887.05	27% Meeting expense, memberships, travel, etc.
Legislative liaison	\$5,000.00	\$0.00	\$0.00	\$0.00		\$0.00	n/a Topeka representation, receptions, travel
Project funds	\$15,000.00	\$1,825.00	\$1,587.78	\$2,261.78		\$5,674.56	38%
<i>Operating Subtotal</i>	<i>\$38,430.00</i>	<i>\$5,081.20</i>	<i>\$5,109.18</i>	<i>\$4,901.23</i>	<i>\$0.00</i>	<i>\$15,091.61</i>	<i>39%</i>
<b>Total^</b>	<b>\$71,375.00</b>	<b>\$12,664.95</b>	<b>\$12,692.93</b>	<b>\$13,789.98</b>	<b>\$0.00</b>	<b>\$39,147.86</b>	<b>55%</b>

\* Due to estimates on the contract with Wichita State University there is a substantial carryover in the Fund balances for staffing. These funds have already been expended by REAP and per action taken by the REAP Executive Committee on December 7, 2010 are considered encumbered in 2011. The encumbered funds will be applied at a rate of \$2,707.75 per quarter to accurately reflect the contractual amount. However, it must be noted that a miscalculation on the initial encumbrance is corrected in the 2nd quarter payment. Additionally, due to changes to the benefit percentages calculated an amendment to the original amount of encumbered funds was made through Executive Committee action on August 4, 2011.

\*\* REAP entered into an independent contract for Senior Consultant assistance on 4-11-11.

^ The total reflects the actual expenditures and does not include the encumbered funds.

## REAP Treasurer's Report

### Water Resources Revenues to Date, 2011

Revenues	Projected	Received	Percentage Description
Annual membership assessments	\$84,400	\$79,056	94% Membership dues
Special assessments	\$0	\$0	n/a Special assessments
Other revenues received	\$2,200	\$3,847	175% Other revenues received
Carryover funds	\$42,520	\$43,596	103% Prior-year carryover
<b>Total</b>	<b>\$129,120</b>	<b>\$126,498</b>	<b>98%</b>

*Notes:*

*The other revenues denotes interest earned on the account through 8/31/11.*

*Other revenues also reflects \$3,525 in registrations and sponsorships for the annual conference.*

### 2011 REAP Water Resources Available Funds

	Total Revenues	Total Expenditures	Total Encumbrances	Total Available Funds	Percentage Available
<b>2011 to Date (9/29/11)</b>	<b>\$126,498.27</b>	<b>\$63,342.86</b>	<b>(\$24,195.00)</b>	<b>\$87,350.41</b>	<b>69%</b>

# Wind Energy Cluster Regionalization Fast Facts

<b>Wind Energy Companies that Have Recently Located in South Central Kansas</b>				
<b>Company</b>	<b>Location</b>	<b>Product</b>	<b>Facility Investment</b>	<b>Projected Jobs</b>
Siemens	Hutchinson	Nacelles	\$44 million	400
Tindall	Newton	Tower Bases	\$66 million	405
New Millennium	Newton	Point of Use Turbines	\$30 million	350
Draka	Hutchinson	Cables	n/a	20
Wurth	Wichita	Fasteners	n/a	10

## *COMMON SUPPORT INDUSTRIES FOR WIND ENERGY*

<b>Component/Material/Equipment Manufacturers</b>	<b>Consultancy Service Provider</b>	<b>Installation/Logistics</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>• Brake Systems</li> <li>• Cables &amp; Accessories</li> <li>• Gearboxes</li> <li>• Generators</li> <li>• Main Frames</li> <li>• Main Shafts</li> <li>• Nacelle Housing</li> <li>• Pitch Systems</li> <li>• Power Converters</li> <li>• Rotor Bearings</li> <li>• Rotor Blades</li> <li>• Rotor Hubs</li> <li>• Screws/Bolts</li> <li>• Towers</li> <li>• Transformers</li> <li>• Yaw Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Computer Software &amp; Communications</li> <li>• Electrical</li> <li>• Environment Impact Assessment</li> <li>• Health &amp; Safety</li> <li>• Market &amp; Business Analysis</li> <li>• Wind Forecast/Resource Assessment</li> <li>• Finance/Insurance/Legal Services</li> </ul>	<ul style="list-style-type: none"> <li>• Construction</li> <li>• Electrical Systems/Connections</li> <li>• Foundations</li> <li>• Transportation</li> <li>• Cranes</li> </ul>	<ul style="list-style-type: none"> <li>• Operation &amp; Maintenance</li> <li>• Project Developers &amp; Maintenance</li> <li>• R&amp;D/Universities/Institutes</li> <li>• Utility/Power Generation/Energy Companies</li> </ul>

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**Item**

Reports from REAP Representation on Regional Committees and Organizations

**Background**

REAP strives to be a regional leader through coordination and collaboration by partnering with organizations that help to shape economic development in South Central Kansas. The following are regional organizations REAP has an appointment on.

**Greater Wichita Economic Development Coalition** *Submitted by: Mayor Kristey Williams*

- There is no written report available. An update will be provided at the meeting.
- For additional GWEDC updates, go to their website [www.gweduc.org](http://www.gweduc.org).

**Mid-Continent Airport Advisory Board** *Submitted by: Commissioner Willis Heck*

- The next Board meeting is scheduled for October 3.

**KansasBio** *Submitted by: Mr. Joe Yager*

- There is no report to provide. Information pertaining to KansasBio can be found at [www.kansasbio.org](http://www.kansasbio.org).

**Visioneering Wichita** *Submitted by: Mr. Joe Yager*

- The next Visioneering Steering committee is going through a review and plan session to discuss the current direction of Visioneering and how it should move forward.
- **2011 City to City Trip** – Approximately 60 business, academic, civic and government leaders participated in a three-day Visioneering Wichita city-to-city visit to Pittsburgh, PA September 14-16. The focus of the trip was to examine the dynamics and leadership involved to move Pittsburgh from a dying city to a diversified and forward moving community that has focused on riverfront development, economical value, education and the cultural and arts community.

REAP and local government was represented by REAP Chair Mayor Kristey Williams of Augusta; REAP Vice-Chair and Sedgwick County Commissioner Dave Unruh; Sedgwick County Commissioner Tim Norton; Council Members Janet Miller and Lavonta Williams of Wichita; Bill Buchanan, Ron Holt and Kristi Zukovich, Sedgwick County; and REAP CEO Joe Yager. Several REAP partners also attended, including Kimberly Cronister, WA; Jeremy Hill, CEDBR; and Andy Schlapp, WSU.

Although there has not been a debriefing from the trip to determine next steps, the following are a few observations:

- Collaboration and cooperation between the private and public sectors.

- "Continuous Improvement". Pittsburgh does not settle and are constantly working to make things better while evaluating failures and celebrating successes alike.
- Going green. Pittsburgh ranks among the highest in the number of green technology initiatives and green buildings. Their businesses, most notably PNC Financial, has taken a lead as they see the economic benefits in green initiatives.
- Their leaders (especially through foundations and businesses) have shifted the economic focus from steel to education, health care, financial services, higher education and advanced technology such as robotics.
- They are making a conscious and dedicated effort to keep younger generations there through education, job creation, and a serious investment in the cultural arts.
- Pittsburgh has invested in initiatives that have focused on their rivers and incorporated their downtown as a part of that connection.
- Most of the Pittsburgh initiatives have been completed in the last ten years. They have determined their needs and vision and are committed to making it a reality.
- In Allegheny County alone there are more than 120 cities. Prosperous regions are built with the understanding that there is no successful region with a dying urban center at its core. For the region to prosper all the interested parties must be involved.

Additional reports from the trip can be found through the following:

Bill Ramsey's blog: <http://dceptuv.blogspot.com/2011/09/visiting-city-reborn.html>

Eagle editorials: 1) <http://www.kansas.com/2011/09/23/v-print/2028996/in-pittsburgh-visioners-find.html>; 2) <http://www.kansas.com/2011/09/22/v-print/2027539/several-lessons-to-take-from-pittsburghs.html>; 3) <http://www.kansas.com/2011/09/25/v-print/2031991/vibrant-communities-embrace-arts.html>

Article from one of the trip's speakers: <http://www.architectmagazine.com/local-markets/wichita-kansas.aspx?cid=ABU:092011:FULL>

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**October 3, 2011**  
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**Item**

Report of the Chief Executive Officer

**Background**

The REAP Chief Executive Officer submits the following updates and report on relevant information to the REAP organization.

*CEDBR Economic Outlook Conference*

The Center for Economic Development & Business Research (CEDBR) is holding the 32<sup>nd</sup> Annual Wichita Area Economic Outlook Conference scheduled for Thursday, October 6, 2011 from 7:30 - 11:30 a.m. at Century II Convention Hall. Tickets are currently on sale for \$95 through September 16 and will be \$125 after that date. Breakfast is included with the registration. The complete program and registration details are available at: [www.wichita.edu/cedbr](http://www.wichita.edu/cedbr).

*2011 LKM Conference to be Held in Wichita*

Registration and details for the 2011 LKM Conference is now available online at <http://www.lkm.org/conference/>. The 2011 LKM Conference will be held October 8-10 in Wichita, KS and is designed as the premier training event for city officials in Kansas. This year's schedule has been changed to allow for even more educational opportunities for both elected and appointed city officials.

*Kansas 150 Festival to be Held in Wichita*

Kansas Governor Sam Brownback announced the State of Kansas will celebrate its sesquicentennial with the "Kansas 150 Festival Day" on October 8th in Wichita, Kansas.

The sesquicentennial celebration will showcase the state's proud cultural heritage with a "Kansas Sunflower Parade," a special "Home on the Range" concert, and an encampment featuring representatives from Kansas cities and counties along with historical re-enactors. The parade will wind through downtown Wichita with other festival activities hosted by Old Cowtown Museum.

Towns, cities, high schools, universities, civic organizations, companies, and re-enactors are invited to enter floats and marching units in the Kansas Sunflower Parade to show off their unique part of Kansas' history and heritage. Marching bands from across Kansas—from high schools, colleges, universities and the military—are invited to help make the parade a rousing, rollicking good time. Kansas vendors and re-enactors are encouraged to show off their wares at the fair.

Participation in the parade is free, but registration is required. Tickets for the "Home on the Range" concert are \$5. There is a \$25 registration set-up fee for booths at the fair, but that price includes two tickets to the concert. For all inquiries related to the Kansas 150 festival, please visit [www.ks150.com](http://www.ks150.com).

*Governor Announces Economic Summit on Energy*

Please note the following announcement from Kansas Governor Sam Brownback:

Kansas Governor Sam Brownback announced today his administration will host the Governor's Economic Summit on Energy on Tuesday, Oct. 4th at the Hyatt Regency in Wichita. The summit will be the eighth in a series of summits the Governor's administration is holding focused on growing the Kansas economy and creating jobs.

This summit will bring together state and industry leaders as well as a variety of stakeholders from across Kansas to discuss the growth and economic development of renewable energy, traditional energy and utility transmission in the state of Kansas. Presentations will be given by representatives with Black & Veatch, Shell Oil Company, Siemens Wind Power and Westar Energy prior to a roundtable discussion lead by Gov. Brownback.

The summit is free and open to the public. Kansans wanting to attend may pre-register by contacting the Kansas Department of Commerce at 785.296.2994 or email Diana Feldhausen at [dfeldhausen@kansascommerce.com](mailto:dfeldhausen@kansascommerce.com).

#### *Mayor Brewer Joins Chorus of Opposition to Proposed Aviation Taxes*

The following is a press release from the City of Wichita regarding the proposed aviation taxes.

Mayor Carl Brewer has joined 77 other mayors in 44 states in a letter of opposition to the aviation tax increases proposed by President Barrack Obama.

During a Tuesday morning press conference with aviation reporters from national and local publications, Mayor Brewer questioned the logic of various revenue measures which target general aviation.

"I'm struggling to try to understand why the President is doing this," Mayor Brewer told the reporters. "I cringe each and every time those comments are made."

Mayor Brewer joined Mayor James Council from the small community of Franklin, Va., in defense of the general aviation industry during the morning press conference convened by the Alliance for Aviation Across America.

Formed in 2007, the Alliance is a non-profit, non-partisan coalition of over 5,500 members including individuals, businesses, agricultural groups, FBO's, small airports, elected officials, charitable organizations, and leading business and aviation groups that support the interest of the general aviation community across various public policy issues.

Mayor Brewer noted the huge impact that general aviation has on the local, state and national economy, Imposition of "user fee" taxes proposed recently by the President would devastate the small business and groups that use general aviation, he said.

An additional article pertaining to this story can be found at: <http://thehill.com/blogs/transportation-report/aviation/184117-aviation-alliance-to-obama-lay-off-corporate-jets>.

Kansas Health Foundation Event Invite

Staff forwarded the following information pertaining to an event that is sponsored by the Kansas Health Foundation, "Designing Healthy Communities." Please note the following information:

Designing Healthy Communities  
October 25, 2011  
Drury Plaza Hotel Broadview

Please join KHF for one or both of the following:

Noon – 1:30 Lunch & Presentation

Richard Joseph Jackson, M.D. M.P.H. Professor and Chair, Environmental Health Sciences. Professor, Institute of Environment & Sustainability, Urban Planning, University of California, Los Angeles

1:30 – 4:00 Facilitated Conversation

- Opportunity to share current accomplishments related to Healthy Community Design
- Identify possible individual and collective efforts to move forward
- Determine immediate next steps to maintain momentum
- **Please indicate if you will attend one or both of the sessions.**

To make a reservation for one or both sessions please contact Candy Youle at [Candace.youle@wichita.edu](mailto:Candace.youle@wichita.edu) or 316-978-3653. You will receive an e-mail confirmation of your request.

REAP Meeting Schedule

Meeting schedules for 2011 are available on the REAP website, [www.reap-ks.org](http://www.reap-ks.org).

Please note that the REAP meeting for November is scheduled for **Monday, November 7, 2010** at 8:00 AM. Please note that this is the first Monday.

In conjunction with this staff will forward out the annual survey via email. All members, alternates, and participants are encouraged to respond on the survey. Please note that this year the survey will have a different look as staff is utilizing Constant Contact which will provide a web-based survey. *Please note that surveys will be forwarded on **Monday, October 17** will be asked to be responded to by **Friday, October 21.***

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**October 3, 2011**  
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**Item**

WSU Center for Innovation and Enterprise Engagement (CIEE) Update

**Background**

At the April 11 REAP Board meeting action was taken to confer with the Executive Committee direction to the REAP Chair to solicit recommendations and then make the official appointments to the Center for Innovation and Enterprise Engagement (CIEE) at Wichita State University. The Center was developed to strengthen and develop the local manufacturing industries' innovation competencies in manufacturing processes and product capabilities.

*Additional Appointments for the Center for Innovation and Enterprise Engagement Update*

REAP was requested to appoint the majority of the CIEE Board of Directors and at the May 9 REAP Board meeting action was taken to appoint several members. The REAP Chair and Vice-Chair both serve on the CIEE Board and REAP continues to serve the role of nominating additional members of the CIEE Board.

Over the last few months the CIEE has enlisted board members to help to identify candidates that were willing and available to serve. From this request two nominees were identified and have been reviewed by the REAP Chair. Those positions are as follows:

1. Jim Krone, Director Structural Integrity, Cessna Aircraft Company, aviation employer 1,000+ board position
2. Robin Harris, Kansas Department of Education, K-12 board position

There is still an open position for Financial/Investor which will be brought to REAP when a candidate is identified.

***Recommended action: Approve the nominations as presented.***

*CIEE Receives Jobs Innovation Grant*

Wichita State's Center for Innovation and Enterprise Engagement will receive a nearly \$2 million federal interagency grant to create more jobs by supporting advanced manufacturing innovators to get commercially viable processes and products into production faster.

The Sept. 22 announcement was made by Acting U.S. Secretary of Commerce Rebecca Blank, U.S. Secretary of Labor Hilda L. Solis, Small Business Administration Administrator Karen Mills and U.S. Assistant Secretary of Commerce John Fernandez, as part of the Obama administration's \$37 million Jobs and Innovation Challenge, a multi-agency competition to support the advancement of 20 competitively selected, high-growth industry clusters across the country.

## **Economic development**

First announced in May, the challenge aims to accelerate innovation-fueled job creation and global competitiveness by awarding grants to regions that demonstrate the existence of high-growth industry clusters that support a range of economic and workforce development activities.

"The Jobs and Innovation Accelerator program meshes economic development and workforce objectives with WSU's academic mission and empowers faculty, students and staff to employ assets and brainpower with the private sector to make innovation accessible, achievable and executable," said Zulma Toro-Ramos, dean of WSU's College of Engineering and director of the WSU center.

The funds awarded to Wichita State can be used to support and accelerate a range of measurable outcomes, including innovation, commercialization, business formation and expansion, development of a skilled workforce, job creation, exports, sustainable economic development and global competitiveness in enterprises that exhibit high growth development potential. These successful innovators will promote growth that is inclusive of the region's population.

Receiving this grant and doing the work made possible by the funds provided is an excellent example of how Wichita State University contributes to the economic development of the region," said Keith Pickus, interim provost at Wichita State University.

Wichita State established the Center for Innovation and Enterprise Engagement in November 2010 to provide the expertise and infrastructure needed to help accelerate development of the advanced manufacturing industry cluster in Kansas.

The programs, laboratories and expertise of the College of Engineering, in collaboration with the center's partners and institutions, will build on WSU's reputation as a trusted industry partner engaging to tackle problems with passion and objectivity. The center provides help with engineering support, workforce training and business planning. More than 200 small and medium sized companies are part of the economic cluster.

The center will be opening a competitive solicitation for technology development and business counseling grants to innovators. Interested parties should contact the center at [innovation@wichita.edu](mailto:innovation@wichita.edu) to receive additional information.

[Read more about the Jobs and Innovation Accelerator Challenge.](#)

## MARTHA SLATER FARRELL

Martha is president of First Generation Video, who has produced great videos for Kansas since 1979. They are a full service, broadcast-quality video production company, making educational and promotional videos for clients all over the state. After 27 years in Hutchinson, the company moved to Wichita's Old Town in 2006. Tourism and community marketing are particular areas of specialty. They are producers of the Hutchinson Welcome Channel and the Wichita Welcome Channel. In this Sesquicentennial year Martha produced a video exhibit for the Kansas Museum of History in Topeka, called "150 things I Love about Kansas", and helped produce a major concert / multimedia show in Hutchinson called, "Kansas: Home on the Range", in partnership with the Kansas Chapter of the Western Music Association. Martha is very active in community development. As a volunteer, she helped restore and open Hutchinson's Historic Fox Theatre, spent 13 years working with Marci Penner on the board of the Kansas Sampler Foundation, and has served on the Leadership Kansas board. Martha is married to Jim Farrell of the Diamond W Wranglers, and has traveled the world with him to help promote Kansas to international markets.