



**Regional Economic Area Partnership (REAP)**

**Meeting Agenda**

**8:00 a.m., January 10, 2011**

Hughes Metropolitan Complex  
5015 E. 29<sup>th</sup> Street North, (29<sup>th</sup> and Oliver)  
Mayor Kristey Williams, Chair

**1. Welcome and Introductions:** Mayor Kristey Williams

**2. News and Announcements:** Mayor Kristey Williams

**3. Consent Agenda and Committee Reports:** Mayor Kristey Williams

*The action items in the reports have been reviewed, discussed and acted upon at the Committee level. Members of the Board of Directors may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.*

- A. Review of Minutes from December 13, 2010
- B. REAP Committees Report
- C. Reports of Regional Committees and Organizations
- D. Report of the Chief Executive Officer

***Recommended Action: Approve the consent agenda as presented.***

**4. Roles and Responsibilities in Strategic Planning:** Dr. Nancy McCarthy Snyder

*Dr. Nancy McCarthy Snyder, Director of the Hugo Wall School, has been invited to present on the roles and responsibilities of Boards in strategic planning.*

**5. Update on the REAP Strategic Agenda Process:** Ms. Misty Bruckner

*The process that included the REAP retreat, REAP committee meetings, stakeholder interviews, and survey results will be reviewed and discussed.*

**6. Results of the Strategic Plan:** Mr. Joe Yager

*A review of the outcomes from the REAP strategic planning process will be presented.*

**7. Reviewing the Strategic Plan:** Ms. Misty Bruckner

*Members will be asked to review, discuss and take action on a draft strategic plan.*

***Recommended Action: Adopt the proposed three year strategic plan.***

**8. Unscheduled Business Items and Updates:** REAP Members and Partners

**9. Meeting Review:** Mayor Kristey Williams

**10. Adjourn**

*The next REAP Board meeting will be Monday, February 14, 2011.*

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**Mission**

*Guide state and national actions that affect economic development in the region and adopt joint actions among member governments that enhance the regional economy.*

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**Meeting Minutes December 13, 2010**  
National Center for Aviation Training (NCAT), Bldg 300, Room S206  
4004 N. Webb Rd, Wichita, KS 67226  
Mayor Kristey Williams, Chairman

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***I. Welcome and Introductions***

Mayor Kristey Williams, City of Augusta, called the meeting to order; members, staff, and guests introduced themselves.

***II. Approval of Minutes from October 4, 2010 Meeting***

Commissioner Jeff Masterson, Butler County, moved (Mayor Terry Somers, City of Mount Hope) to approve the minutes. The motion passed unanimously.

***III. Special Presentation: Downtown Wichita Master Plan***

Mr. Scott Knebel, Principal Planner for the Metropolitan Area Planning Department, presented the key elements of the Downtown Wichita Master Plan highlighting that it is a market based plan that seeks to incorporate transit, parking structures, unique districts, land redevelopment, and regional leadership. Mr. Knebel then yielded the floor to Mr. Jeff Fluhr, President of the Wichita Downtown Development Corporation, for questions from the audience.

***IV. Regional Business Items***

***1. Report of the Executive Committee***

Mayor Williams thanked the board for their participation this year and noted that in the coming year the Executive Committee has discussed changing the format of the full board meetings to encourage broader participation of REAP members. The new meetings will incorporate themes such as economic development and legislative priorities, focusing less on committee reports. Mayor Williams also encouraged REAP members to identify a REAP representatives for 2011.

The Executive Committee met on December 7, 2010 where they approved the 2011 Legislative Priorities as presented by the Legislative Committee. Mayor Williams requested a motion to approve the 2011 Legislative Priorities with the amendment that the board strike 2d and add the words “business driven” to bullet 4.

Mayor Somers moved (Mayor Willis Heck, City of Newton) to approve the 2011 Legislative Priorities with the amendments recommended by Mayor Williams. The motion passed unanimously.

Mayor Williams reported that the Executive Committee opted to not adopt a 2011 workplan, noting that it was important to continue to review the goals developed during the REAP strategic planning process earlier this year. As such, the Executive Committee recommended that the board approve the continuance of the 2010 work plans pending the completion of the strategic planning process and revisions to the work plans for 2011; that the REAP budgets for calendar year 2011 be adopted; that staffing assistance to REAP be provided by the Center for Urban Studies, Wichita State University during calendar year 2011; and, that REAP enter into contract with Bruno & Associates for legislative liaison to REAP for 2011.

Commissioner Dave Unruh, Sedgwick County, moved (Mayor Keith DeHaven, City of Sedgwick) to approve actions 2-5 as presented. The motion passed unanimously.

Mayor Williams concluded her report by noting that she recently had the opportunity to visit Reno and Harvey County. She noted that the experience was wonderful and that she would like to visit all REAP communities in the coming year.

## 2. Report of the Legislative Committee

Council Member Jeff Longwell, City of Wichita, provided the report of the Legislative Committee noting that the committee met on November 19, 2010 at which time the committee voted to continue the contract with Bruno & Associates for legislative liaison services. The 4<sup>th</sup> Annual South Central Kansas Legislative Policy Summit was a success attracting 74 participants, 16 of which were legislators. Council Member Longwell concluded his report by noting that the 2011 South Central Kansas Legislative Delegation reception will be Thursday, January 6, 2011 at the Marcus Welcome Center on the WSU campus, Council Member Longwell encouraged all REAP communities to send a representative to the event.

## 3. Report of the Economic Development Committee

Commissioner Dave Unruh, Sedgwick County, provided the report of the Economic Development Committee and noted that his report is located on page 19 of the agenda packet. The Chief Elected Officials Board (CEOB) took action to approve a request from Workforce Alliance to enter into an agreement with WSU Center for Economic Development and Business Research for a composites industry wage survey. Commissioner Unruh requested that this action be approved by the board.

Commissioner Unruh moved (Council Member Longwell) to approve the action as presented. The motion passed unanimously.

Commissioner Unruh also noted that the CEOB approved the appointment of Kristey Weber, private sector, to the Workforce Alliance Board of Directors, and a contract for website maintenance. Commissioner Unruh requested the board ratify the actions taken by the CEOB as appropriate.

Commissioner Unruh moved (Council Member Longwell) to ratify the actions taken by the CEOB. The motion passed unanimously.

Commissioner Unruh then yielded the floor to Mr. Keith Lawing, Executive Director for Workforce Alliance who provided a brief update on the Alliance's recent activities. Mr. Lawing noted that the youth work experience program has now been expanded from a summer program to a year-long program. The program has experienced great success and high demand in recent years, with the expansion, the program hopes to secure more funding partners and new work site locations.

Commissioner Unruh concluded his report by inviting the board and guests to attend future EDC meetings. The EDC will not meet in the month of December, in lieu of the EDC meeting, Commissioner Unruh encouraged the board to attend the Workforce Alliance Board of Directors meeting which will be held Thursday, December 16, 2010 at 10:30am at Workforce Alliance.

Mayor Kristey Williams noted that Mark Conway, Chair of the Board of Directors for Workforce Alliance, recently wrote an article for the Wichita Eagle regarding the importance of workforce development training and that the article could be found on page 23 of the agenda packet.

## 4. Report of the Water Resources Committee

Mayor Heck provided the report of the Water Resources Committee noting that the full report could be found on page 24 of the agenda packet. Mayor Heck reported that the technical subcommittee will meet following the NCAT tour and that all REAP member were welcome to attend. The WRC has begun plans for the annual water conference and will be discussing topic ideas at their next meeting.

## 5. Reports of Regional Committees and Organizations

### Greater Wichita Economic Development Committee

Mayor Williams provided the report for GWEDC noting that there are currently 35 potential projects in the pipeline. These projects, if successful, would spur the creation of approximately 3500 jobs. Mayor Williams concluded her report by sharing information pertaining to the presentation of Steve Sharp from Kingston, North Carolina who successfully recruited AirBus to come to his region.

### Mid-Continent Airport Advisory Board

Mayor Heck provided the report of the Mid-Continent Airport Advisory Board, noting that the board recently reviewed passenger counts, security measures, and advertising. Mayor Heck reported that all of the results were positive, passenger count was up and advertising was indicated to be effective.

### KansasBio

There was no report for KansasBio.

### Visioneering Wichita

Mr. Joe Yager, REAP Chief Executive Officer, provided the report for Visioneering Wichita noting that the Unified Legislative Agenda has been approved and that it was included in the Legislative Committee report, page 17 of the packet.

## 6. Report of the Chief Executive Officer

Mr. Yager noted that his report in its entirety could be found on page 26 of the agenda packet. Mr. Yager briefly provided an update on the HUD Sustainable Communities Grant noting that staff from various REAP communities recently attended a debriefing session that discussed the strengths and weaknesses of the REAP application. Mr. Yager encouraged members to contact him with questions regarding REAP's application and the debriefing process.

## ***V. Unscheduled Business Items and Updates***

Mayor Williams requested that members who attended the recent LKM and NLC conferences provide a brief report on topics that REAP should be aware of.

## ***VI. Special Presentation and NCAT Tour***

Ms. Sheree Utash, Senior Vice President, Academic Affairs/Learner Services, Wichita Area Technical College, provided a presentation on the creation and development of NCAT. Ms. Utash noted that the success of the school has depended largely on public and private partnerships. Ms. Utash presentation is available in its entirety on the REAP website.

## ***VII. Adjourn***

Having no other business, the meeting was adjourned. A tour of NCAT, was given at the meeting's conclusion by Marv Duncan, Director of Workforce Development for Sedgwick County.

<b>REAP Attendance 12/13/2010</b>	
<b>Members and Alternates</b>	<b>Jurisdiction</b>
Mayor Kristey Williams	Augusta
Mr. Ty Lasher	Bel Aire
Commissioner Jeff Masterson	Butler County
Ms. Diana Brooks	Colwich
Mr. Herb Llewellyn	El Dorado
Mayor Tim McKibban	El Dorado
Mayor Tony Flax	Garden Plain
Commissioner Chip Westfall	Harvey County
Commissioner Marge Roberson	Harvey County
Mr. David New	Haysville
Mr. Mark Tallman	Kechi
Ron Loomis	McPherson County
Mayor Terry Somers	Mount Hope
Mayor Willis Heck	Newton
Commissioner Jim Nickel	Newton
Mayor Keith DeHaven	Sedgwick
Mr. Bryan Chapman	Sedgwick
Commissioner Dave Unruh	Sedgwick County
Mr. Gus Collins	Wellington
Mayor Carl Brewer	Wichita
Council Member Jeff Longwell	Wichita
<b>Guests and Staff</b>	
Mr. David Bossemeyer	GWEDC
Commissioner Ron Krebriel	Harvey County
Mr. John Waltner	Harvey County
Anthony Swartzendruber	Harvey County
Mr. Harlen Priddle	K-96 Corridor Association
Mr. Scott Knebel	MAPD
Ms. Irene Hart	Sedgwick County
Mr. Marv Duncan	Sedgwick County
Mr. Ray Frederick	WATC
Ms. Sheree Utash	WATC
Mr. Joseph Pajor	Wichita
Mr. Jeff Fluhr	Wichita Downtown Development Corporation
Mr. Keith Lawing	Workforce Alliance
Ms. Misty Bruckner	WSU
Dr. Ed Flentje	WSU
Mr. Joe Yager	WSU
Mr. Dane Baxa	WSU
Ms. Angela Buzard	WSU
Ms. Nicole Bailey	WSU
Ms. Becky Eby	WSU

**REAP Board Meeting  
January 10, 2011  
Item #3 B**

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**Item**

REAP Committee Reports

**Background**

Since the December 13, 2010 Board Meeting, the REAP Committees received information or acted upon the following issues and projects listed below. Agendas and minutes from the Committee meetings are available on the REAP website at <http://www.reap-ks.org>.

**Report of the Executive Committee**

The REAP Executive Committee met on January 4, 2011 to review a report on the REAP 4<sup>th</sup> Quarter financials, strategic plan and Kansas Affordable Airfares Program.

*REAP Budget for 4th Quarter, 2010*

The Executive Committee is charged to serve as the treasury for REAP, collect all REAP revenues, make disbursements in accord with the budget adopted by REAP, and conduct financial management of REAP assets in accord with REAP fiscal procedures.

Under the agreement with the Center for Urban Studies, Wichita State University, staff support is provided to REAP in calendar year 2009. In accordance with this agreement, REAP will make payments on a quarterly basis to Wichita State University for this support.

The Executive Committee took action to approve payments for the third quarter of 2010 to 1) Wichita State University in the amount of \$21,509.25 for REAP staffing; 2) Wichita State University in the amount of \$18,146.75 for Water Resources staffing; 3) Hugo Wall School in the amount of \$20,036.01 for REAP Operating expenses; and 4) Hugo Wall School in the amount of \$3,554.72 for Water Resources Operating expenses.

*Please note that the financials for the 2010 4<sup>th</sup> Quarter are attached on pages 11-14.*

*Kansas Affordable Airfares Program Update*

The Executive Committee is charged to administer the Kansas Affordable Airfares Program and assure that all statutory requirements for programming, evaluation, accounting and auditing, financial management, and reporting are met.

*Fiscal Year (FY) 2011 Third Quarter Payment*

In accordance with actions taken by REAP at the July 12, 2010 meeting, the Executive Committee authorized the third release of funding to Sedgwick County on January 5, 2011.

*Report on Financial Status of KAAP*

The following table details the financial records of KAAP for the current fiscal year.

*Fiscal Year 2011 (July 1, 2010 – June 30, 2011)*

		<b>Amount</b>
<b>Actual Deposits</b>		
	FY10 Carryover	\$56,155
	FY10 Addendum	
	Program Operator Match (7/8/10)	\$41,667
	FY10 Addendum	
	State Funding (8/13/10)	\$125,000
	FY11 Program Operator Match	\$1,625,000
	FY11 State Funding	\$4,875,000
	2010 Interest Earned (as of 11/30/10)	\$2,886
	2011 Interest Earned	\$0
<i>Total Program Revenues to Date</i>		<i>\$6,770,708</i>
<b>Program Payments</b>		
	FY10 Addendum Payment – August 13, 2010	\$166,667
	FY11 Payment 1 – August 13, 2010	\$1,670,000
	FY11 Payment 2 – November 2, 2010	\$1,670,000
	FY11 Payment 3 – January 5, 2011	\$1,670,000
	FY11 Payment 4 –	\$0
<i>Total Program Payments to Date</i>		<i>\$5,176,667</i>
<b>REAP Administrative Payment (2009-10)</b>		<b>\$25,000</b>
<b>Total Remaining Funds to Date</b>		<b>\$1,569,041</b>

*Update on Legislative Audit of KAAP*

The Executive Committee received an update on the progress of the Legislative Post Audit review of the Kansas Affordable Airfares Program. Staff has been working closely with the Division of Post Audit to provide all requested documentation. It is unclear as to when the audit will be completed and staff was directed to keep the Committee informed.

*Strategic Planning Process and 2011 Work Plan Review*

The Executive Committee was asked to review and take action on a draft strategic plan to be presented to the full Board at the January meeting. In addition, the Committee reviewed a draft 2011 work plan and were presented with a process to develop 2011 work plans for each standing REAP committee following the adoption of the strategic plan document.

*Water Resources Committee and REAP Water Resources Planner*

In 2009 the REAP Water Resources Committee (WRC) partnered with the Kansas Biological Survey (KBS) and the Kansas Water Office (KWO) to develop an online Water Resources Planner (<http://www.kars.ku.edu/maps/wrp/>). The Planner provides a valuable informational foundation for land use and development decisions in the region by allowing users to overlay data sets of information related to the natural resources in the region to have a better understanding of the impacts of land use decisions. Some of the layers available include public water supply (PWS) facilities, PWS source points, wells, stream flow stations, confinement ponds, dry and abandoned oil and gas wells, floodplains, soil conditions, landfills, and quarries.

Initial development of geospatial databases was carried out by the students enrolled in EVRN 410, Geospatial Techniques in Environmental Studies course at the University of Kansas during fall 2009. Continued development and launch of the Water Resource Planner was accomplished during spring 2010 by an undergraduate student intern at KBS under joint funding from the REAP WRC and KWO. Feedback from potential users was solicited by the REAP WRC and KWO during spring and summer 2010, leading to a series of recommendations for additions and improvements to the Planner.

Due to the timing of the next Water Resources Committee meeting scheduled for January 10th, the REAP Executive Committee took action to authorize the Chairman to enter into a Memorandum of Understanding following the approval from the Water Resource Committee on January 10th, not to exceed \$3,000 in funds from the Water Resources Committee.

### **Report of the Legislative Committee**

The REAP Legislative Committee did not meet in December. In lieu of the meeting a special report and updates were provided.

### *South Central Kansas Legislative Delegation Meeting and Reception*

REAP was invited to present its 2011 legislative priorities to area legislators at the annual delegation meeting scheduled for January 6, 2011 at the Marcus Welcome Center at Wichita State University. REAP Chair, Mayor Kristey Williams (Augusta) and REAP Legislative Chair, Council Member Jeff Longwell (Wichita) were scheduled to present at approximately 4:25. In addition, REAP again served as a co-host of a reception for elected officials in the region at the conclusion of the delegation meeting.

### *Congressional Assignments*

An opinion article from the Wichita Eagle on December 14, 2010 discussed the congressional committee assignments for the Kansas delegation, noting that even with the large change in our delegation our state is well positioned with some ideal placements. The article can be found here: <http://www.kansas.com/2010/12/14/1632123/kansas-has-new-clout.html#ixzz18JHhqntb>

### *Governor's Cabinet Appointments*

Over the past couple of weeks Governor-elect Brownback has made several appointments to his cabinet. Those announced appointments are as follows:

- State Sen. **Karin Brownlee**, R-Olathe, Secretary of Labor
- State Rep. **Pat George**, R-Dodge City, Secretary of Commerce
- Former State Sen. **Nick Jordan**, Secretary of Revenue
- **Deb Miller**, retained as Secretary of Transportation
- **Dale Rodman**, Secretary of Agriculture
- **Steve Anderson**, Budget Director
- State Rep. and Col. **Lee Tafanelli**, R-Ozawkie, Kansas Adjutant General
- Retired U.S. Marine Lt. Col. **Ernie Garcia**, a Garden City native, superintendent of the Kansas Highway Patrol
- **Dennis Taylor**, Topeka, Secretary of Administration
- **Ed Splichal**, Belleville, Kansas Bank Commissioner

- **Tracy Streeter**, retained as Director of the Kansas Water Office
- **Robert Siedlecki Jr.**, current chief of staff for the Florida Department of Health, Secretary of Social and Rehabilitation Services
- **Dr. Robert P. Moser Jr.**, Wichita, Secretary of the Kansas Department of Health and Environment

#### South Central Kansas Casino

On Wednesday, December 15<sup>th</sup> the Kansas Lottery Gaming Facility Review Board approved 6 to 1 the proposal by Peninsula Gaming of Iowa to build a state-owned-and-operated casino in Mulvane, the “Exit 33” location near Mulvane. The casino will be called the Kansas Star and will be associated with a regional horse activities center, a tourist draw that some liken to the proximity of a NASCAR racing track near the Kansas City, KS, state-owned-and-operated casino which is under construction.

#### KDHE Grants Permit to Sunflower

The Kansas Department of Health and Environment has issued an air quality permit for the proposed 895-megawatt coal-fired power plant near Holcomb for Sunflower Electric Power Corp. Since the approval of the plant’s application was before Jan. 1, it subjects the construction to a different level of federal regulatory scrutiny. Had the permit been approved after Jan. 1, a new level of environmental compliance would have been required.

#### Next Legislative Committee Meeting

The next monthly meeting is scheduled for **January 28, 2011 from Noon to 1:30 p.m.** at the Workforce Alliance offices.

#### **Report of the Economic Development Committee**

The REAP Executive Committee did not meet in December and members were encouraged to attend the Workforce Alliance Board of Directors meeting on December 16, 2010. The agenda and materials, including presentations, can be found on the Workforce Alliance website at: <http://www.workforce-ks.com>.

#### Next Economic Development Committee Meeting

The Committee holds its monthly meetings from Noon to 1:30 p.m. on the fourth Thursday of each month at the Workforce Alliance of South Central Kansas Administrative Offices, 150 N. Main, Wichita, unless otherwise indicated. Meetings are not held if there is no business before the committee. The next committee meeting is scheduled for **January 27, 2011**.

#### **Report of the Water Resources Committee**

The REAP Water Resources Committee did not meet in December.

#### January/February 2011 WaterWise

The January/February 2011 edition of WaterWise was released on January 6, 2011. This edition features stories including:

- 95% of Americans Rate Water as Top Service Concerns
- Brownback Reappoints Streeter as Director of the Kansas Water Office

- EPA Awards \$485,000 Grant to Rose Hill for Stormwater Improvements
- Water Problems Affect 39% of the World's Businesses
- 2009 Water Use Among the Lowest on Record in Kansas

This newsletter and previous editions are available on-line at <http://reap-ks.org/water.html>

*Next Water Resources Committee Meeting*

The Committee holds its bi-monthly meetings from 9:30 am to 11 a.m. on the second Monday immediately following the full REAP Board meeting, unless otherwise indicated. The next committee meeting is scheduled for **January 10, 2011**.

**REAP Agenda Item 2B**  
**REAP Treasurer's Report**

REAP Expenditures for 4th Quarter, 2010

Expenditures	Adopted	1st Quarter Jan-Mar	2nd Quarter Apr-Jun	3rd Quarter Jul-Sep	4th Quarter Oct-Dec	2010 Year End Totals	Percentage Expended	Description
<b>Staffing</b>								
Executive Officer	\$71,917.00	\$17,979.25	\$17,979.25	\$17,979.25	\$17,979.25	\$71,917.00	100%	Compensation and benefits
Graduate assistant	\$14,120.00	\$3,530.00	\$3,530.00	\$3,530.00	\$3,530.00	\$14,120.00	100%	Compensation and benefits
<i>Staffing Subtotal</i>	<i>\$86,037.00</i>	<i>\$21,509.25</i>	<i>\$21,509.25</i>	<i>\$21,509.25</i>	<i>\$21,509.25</i>	<i>\$86,037.00</i>	<i>100%</i>	
<b>Operating</b>								
Current office expense	\$8,610.00	\$2,152.50	\$2,152.50	\$2,152.50	\$2,152.50	\$8,610.00	100%	Computing, telephone, fax, equipment, etc.
Consultation and technical assistance	\$10,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$10,000.00	100%	Additional assistance through WSU
Other operating—general	\$6,000.00	\$1,336.46	\$1,016.74	\$577.15	\$2,741.47	\$5,671.82	95%	Meeting expense, memberships, travel, etc.
Other operating—KAAP	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	Accounting, auditing, reporting, legal counsel
Legislative liaison	\$28,000.00	\$4,468.95	\$6,356.80	\$8,144.50	\$10,142.04	\$29,112.29	104%	Topeka-based representation, receptions, travel
Project funds	\$10,373.00	\$0.00	\$0.00	\$1,850.00	\$0.00	\$1,850.00	18%	
<i>Operating Subtotal</i>	<i>\$65,483.00</i>	<i>\$7,957.91</i>	<i>\$14,526.04</i>	<i>\$12,724.15</i>	<i>\$20,036.01</i>	<i>\$55,244.11</i>	<i>84%</i>	
<b>Total</b>	<b>\$151,520.00</b>	<b>\$29,467.16</b>	<b>\$36,035.29</b>	<b>\$34,233.40</b>	<b>\$41,545.26</b>	<b>\$141,281.11</b>	<b>93%</b>	

**REAP Agenda Item 2B**  
**REAP Treasurer's Report**

**Revenues to Date, 2010**

<b>Revenues</b>	<b>Projected</b>	<b>Received</b>	<b>Percentage Description</b>
Annual membership assessments	\$105,850	\$102,100	96% Membership dues
Special assessments	\$0	\$0	n/a Special assessments
Workforce oversight agreement	\$15,000	\$16,000	107% CEOB oversight duties
Kansas Affordable Airfares Program	\$25,000	\$25,000	100% KAAP administration
Other revenues received	\$2,200	\$1,393	n/a Other revenues received
Carryover funds	\$3,470	\$1,033	30% Prior-year carryover
<b>Total</b>	<b>\$151,520</b>	<b>\$145,526</b>	<b>96%</b>

*Notes:*

*Other revenues received accounts for interest through 11/30/10, and \$1000 for policy summit sponsorships received to date.*

*Workforce agreement runs on fiscal year, July 1 to June 30. \$15,000 was based on estimation for oversight agreement.*

*KAAP Oversight funds transferred on December 23, 2010.*

**2010 REAP Available Funds**

	<b>Total Revenues</b>	<b>Total Expenditures</b>	<b>Total Encumbrances</b>	<b>Total Available Funds</b>	<b>Percentage Available</b>
<b>2010 to Date (12/31/10)</b>	<b>\$145,525.73</b>	<b>\$141,281.11</b>	<b>\$0.00</b>	<b>\$4,244.62</b>	<b>3%</b>

**REAP Banking Account Balances**

	<b>Operating</b>	<b>KAAP</b>	<b>Water Resources</b>
<b>2010 to Date (12/31/10)</b>	<b>\$20,156.89</b>	<b>\$3,265,687.49</b>	<b>\$58,898.00</b>

*\* Balances include interest through 12/31/10.*

**REAP Agenda Item 2B**  
**REAP Treasurer's Report**

**Water Resources Expenditures for 4th Quarter, 2010**

Expenditures	Adopted	1st Quarter Jan-Mar	2nd Quarter Apr-Jun	3rd Quarter Jul-Sep	4th Quarter Oct-Dec	2010 Year End Totals	Percentage Expended	Description
<b>Staffing</b>								
Executive Officer	\$58,464.00	\$14,616.00	\$14,616.00	\$14,616.00	\$14,616.75	\$58,464.75	100%	Compensation and benefits
Graduate assistant	\$14,120.00	\$3,530.00	\$3,530.00	\$3,530.00	\$3,530.00	\$14,120.00	100%	Compensation and benefits
<i>Staffing Subtotal</i>	<i>\$72,584.00</i>	<i>\$18,146.00</i>	<i>\$18,146.00</i>	<i>\$18,146.00</i>	<i>\$18,146.75</i>	<i>\$72,584.75</i>	100%	
<b>Operating</b>								
Current office expense	\$7,260.00	\$1,815.00	\$1,815.00	\$1,815.00	\$1,815.00	\$7,260.00	100%	Computing, telephone, fax, equipment, etc.
Consultation and technical assistance	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	Additional assistance through WSU or other sources
Other operating—general	\$7,000.00	\$191.20	\$799.71	\$770.48	\$1,739.72	\$3,501.11	50%	Meeting expense, memberships, travel, etc.
Legislative liaison	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a	Topeka-based representation, receptions, travel
Project funds	\$15,000.00	\$1,825.00	\$1,881.73	\$25.50	\$0.00	\$3,732.23	25%	
<i>Operating Subtotal</i>	<i>\$39,260.00</i>	<i>\$3,831.20</i>	<i>\$9,496.44</i>	<i>\$2,610.98</i>	<i>\$3,554.72</i>	<i>\$19,493.34</i>	50%	
<b>Total</b>	<b>\$111,844.00</b>	<b>\$21,977.20</b>	<b>\$27,642.44</b>	<b>\$20,756.98</b>	<b>\$21,701.47</b>	<b>\$92,078.09</b>	<b>82%</b>	

**REAP Agenda Item 2B  
REAP Treasurer's Report**

**Water Resources Revenues to Date, 2010**

<b>Revenues</b>	<b>Projected</b>	<b>Received</b>	<b>Percentage Description</b>
Annual membership assessments	\$84,400	\$80,400	95% Membership dues
Special assessments	\$0	\$0	n/a Special assessments
Other revenues received	\$2,200	\$5,819	264% Other revenues received
Carryover funds	\$42,520	\$43,596	103% Prior-year carryover
<b>Total</b>	<b>\$129,120</b>	<b>\$129,814</b>	<b>101%</b>

*Notes:*

*The other revenues denotes interest earned on the account through 11/30/10.*

*Other revenues also reflects \$2,350 in registrations and sponsorships for the annual conference.*

*Other revenues also reflects \$2,924.43 from Hesston for Dissolution of WW#10.*

**2010 REAP Water Resources Available Funds**

	<b>Total</b>			<b>Percentage</b>
	<b>Total Revenues</b>	<b>Expenditures</b>	<b>Total Encumbrances</b>	<b>Available</b>
<b>2010 to Date (12/31/10)</b>	<b>\$129,814.36</b>	<b>\$92,078.09</b>	<b>\$0.00</b>	<b>29%</b>

**REAP Board Meeting**  
**January 10, 2011**  
**Item #3 C**

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**Item**

Reports from REAP Representation on Regional Committees and Organizations

**Background**

REAP strives to be a regional leader through coordination and collaboration by partnering with organizations that help to shape economic development in South Central Kansas. The following are regional organizations REAP has an appointment on.

**Greater Wichita Economic Development Coalition**

*Mayor Kristey Williams*

**Mid-Continent Airport Advisory Board**

*Mayor Willis Heck*

**KansasBio**

*Mr. Joe Yager*

**Visioneering Wichita**

*Mr. Joe Yager*

**REAP Board Meeting**  
**January 10, 2011**  
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**Item**

Report of the Chief Executive Officer

**Background**

The REAP Chief Executive Officer submits the following updates and report on relevant information to the REAP organization.

**REAP Assessments for 2011**

In accordance with the REAP Bylaws and REAP Fiscal Procedures, the annual fees for membership are assessed each calendar year and the official population figures used for state purposes, as recorded by the Kansas Secretary of State. Invoices have been forwarded to each member jurisdiction. Members were forwarded a packet that included a letter, invoice for 2011, copy of the 2010 annual report, 2011 legislative priorities, 2011 budget, and 2011 meeting schedule. In addition, a copy of the letter and invoice were forwarded to the manager, administrator, or clerk of each jurisdiction, however, that mailing did not include the other packet information.

**Annual Report**

REAP staff has compiled an official 2010 Annual Report that captures the current organization and highlights from the past year. This document is available on the REAP website: <http://www.reap-ks.org/index.html>.

**South Central Kansas Policy Summit Presentation Online**

REAP served as the host of the 2010 South Central Kansas Legislative Policy Summit, held on December 2 in Wichita at the Courtyard Marriott at Old Town. Since the summit REAP staff has provided a packet of information to every legislator in Kansas and placed the information on a [special page on the REAP website](#).

**Future REAP Meetings**

In an effort to increase participation and dialogue, REAP staff has been directed to solicit ideas for future meetings, whether that be location, theme, special topic, or any other advice members may have. Please contact [Mr. Joe Yager](#), REAP CEO, if you have an idea of a topic or highlight that you think REAP should consider.

**REAP Meeting Schedule**

Meeting schedules for 2011 are available on the REAP website, [www.reap-ks.org](http://www.reap-ks.org). Please note that the next REAP meeting is scheduled for **Monday, February 14, 2011** at 8:00 AM. The location of the meeting is not determined at this time as we are in discussions with the University of Kansas School of Medicine in Wichita as a potential host. This meeting when scheduled would include presentations and a tour of the facility, including the new School of Pharmacy addition. Staff will notification of the meeting as soon as it is determined.

## **REAP DRAFT Three Year Strategic Plan: 2011-2013**

*Proposed January 10, 2011*

The Regional Economic Area Partnership (REAP) is comprised of thirty-seven city and county governments in nine counties of South Central Kansas, which include Butler, Cowley, Harper, Harvey, Kingman, McPherson, Reno, Sedgwick and Sumner counties. Since its inception, REAP has been guided by the following mission:

*To guide state and national actions that affect economic development in the region, and to adopt joint actions among member governments that enhance the regional economy.*

In order to meet this mission, REAP has assigned several ongoing elements of its annual work plans to the four standing committees. The four committees and their ongoing commitments as defined through actions of REAP are detailed below:

The **REAP Executive Committee** (EC) assists the Chair in developing agenda items, policy issues, or administrative matters to be presented to REAP; handling special tasks, as determined by the Chair, which require action between regular meetings of REAP; and monitoring adherence to the fiscal procedures of REAP by serving as the treasury for REAP, collecting all REAP revenues, making disbursements in accord with the budget adopted by REAP, and conducting financial management of REAP assets in accord with REAP fiscal procedures. In addition, in 2006 the Executive Committee was assigned the task of administering the Kansas Affordable Airfares Program by assuring that all statutory requirements for programming, evaluation, accounting and auditing, financial management, and reporting are met.

The **REAP Economic Development Committee** (EDC) identifies regional economic development issues and recommends action on those issues to REAP. In addition, since 2000 through an agreement entered into by counties in Local Area IV as defined by the State of Kansas, the EDC has been designated to serve as the Chief Elected Officials Board (CEOB), as defined in the Workforce Investment Act of 1998 in Local Area IV, which includes Butler, Cowley, Kingman, Harper, Sedgwick and Sumner counties. In performing duties as Chief Elected Officials Board under the Workforce Investment Act of 1998 the EDC ensures regional representation of the Local Workforce Investment Board and is generally responsible for conducting oversight and evaluation activities for all WIA programs.

The **Legislative Committee** (LC) identifies legislative issues of regional concern and recommends to REAP legislative action at the state or federal level. In particular the LC monitors the progress on the annual legislative priorities and since 2000 has provided guidance to the legislative liaison as issues arise. The LC also develops and recommends legislative priorities to REAP for the following year.

The **Water Resources Committee** (WRC) identifies and coordinates collaborative efforts on regional issues of water quality and supply in South Central Kansas. In May of 2007 REAP created the WRC to serve as a regional conduit for dissemination to members of information and education while providing a regional voice on behalf of the members before federal, state, regional and local agencies and organize member involvement in the activities of those agencies.

Based on the discussions at the REAP retreat, Committee meetings, and survey results the following five goals were identified for REAP to work towards in the next 3 years. Each goal is followed by objectives that will then have action steps (work plans associated with them that will be specific and measurable).

## **REAP DRAFT Three Year Strategic Plan: 2011-2013**

*Mission: To guide state and national actions that affect economic development in the region, and to adopt joint actions among member governments that enhance the regional economy.*

- 1) **Provide a unified voice** to promote regional economic development.
  - a) Collaborate with private, non-profit, and public sector stakeholders on regional economic issues.
  - b) Strengthen relationships with existing partners.
  - c) Encourage dialogue on regional economic development.
  - d) Instill regional identity through coordinated branding.
- 2) **Guide state and national policies** that impact regional economic development.
  - a) Engage local leadership to represent the region at the state and national level.
  - b) Develop relationships with state and federal governmental officials.
  - c) Establish a process to identify policies affecting specific industries.
  - d) Coordinate a unified agenda for regional economic development.
- 3) **Engage stakeholders** on issues shaping our regional economy.
  - a) Provide regional forums that connect REAP membership with private, non-profit, and public sector stakeholders.
  - b) Conduct outreach on the purpose and accomplishments of REAP.
  - c) Involve REAP membership in educational opportunities.
- 4) **Support inter-jurisdictional planning** on issues affecting economic development.
  - a) Promote the benefits of a sustainable regional economy.
  - b) Determine REAP's role in regional planning.
  - c) Engage professional staff in multiple jurisdictions for sustainable planning.
- 5) **Lead the region** in addressing future economic needs.
  - a) Create a vision for regional economic development through REAP.
  - b) Determine the organizational capacity to support the future structure and needs of REAP.
  - c) Be proactive in identifying and discussing emerging issues.