



**Executive Committee
Meeting Agenda
3:00 PM, July 6, 2011**
Hughes Metropolitan Complex
5015 E. 29th Street North, (29th and Oliver)
Mayor Kristey Williams, Chair

1. Welcome: Mayor Kristey Williams (3:00)

2. Kansas Affordable Airfares Program Update (3:05)

A. Fiscal Year 2012 Process Review: Mayor Kristey Williams

The Executive Committee is charged to administer the Kansas Affordable Airfares Program and assure that all statutory requirements for programming, evaluation, accounting and auditing, financial management, and reporting are met. Under this administration, REAP is responsible for evaluating and awarding funds for the purpose of the KAAP. The Executive Committee is asked to review the program criteria and process to prepare for presentations.

B. Fiscal Year 2012 Request for Proposals Presentations

In accordance with the Kansas Affordable Airfares Program as adopted by REAP on 3/26/07 and to assure that all statutory requirements are met, submittals to the Request for Proposals have been requested to present. The Executive Committee is charged with the responsibility for making a recommendation to the full REAP board at the July 9 meeting.

3:10 PM Presentation by Garden City

3:40 PM Presentation by Sedgwick County/Wichita

Recommended Action: Receive and review presentations on submittals of the Request for Proposals for the Kansas Affordable Airfares Program and provide direction.

3. REAP 2011 2nd Quarter Treasurer's Report: Mr. Joe Yager (4:10)

The Executive Committee is charged to serve as the treasury for REAP, collect all REAP revenues, make disbursements in accord with the budget adopted by REAP, and conduct financial management of REAP assets in accord with REAP fiscal procedures. The REAP Treasurer will recommend making 2nd Quarter payments in accord with REAP annual budgets.

Recommended Actions: Approve payments per staff recommendation for the second quarter of 2011.

4. REAP Assessments for 2012: Mr. Joe Yager (4:20)

In order to align both the REAP and Water Resources Committee annual assessments, official population figures used for state purposes, as recorded by the Kansas Secretary of State, must be updated.

Recommendation: Update the REAP and REAP Water Resources Committee annual assessments for 2012 using 2011 State certified population levels, in accord with the REAP bylaws and fiscal procedures.

5. REAP Water Membership Update: Mr. Joe Yager (4:25)

The City of Augusta has approved membership in the REAP Water Resources Committee effective July 1, 2011. In accord with past practice staff has recommended that dues for 2011 be assessed on a prorated basis for the remainder of the year.

Recommended Action: Approve the membership request by the City of Augusta in the REAP Water Resources Committee at the half-year assessment and direct staff to forward appropriate documentation and invoice for 2011.

6. Visioneering 2011 City-to-City Visit Participation: Mayor Kristey Williams (4:30)

REAP has been invited to participate in the 6th City to City Leadership Visit from September 14-16, 2010. The destination is Pittsburgh, PA this year and spaces will be limited.

Recommended Action: Approve Chief Executive Officer to attend City-to-City visit.

7. 2011 ICMA Annual Conference Participation: Commissioner Willis Heck (4:35)

REAP WRC staff has identified an opportunity to participate in the annual ICMA Conference in Milwaukee from September 18-21, 2011. This year's overall theme is "Fresh Water, Fresh Ideas."

Recommended Action: Approve Executive Officer of Water Resources to attend the ICMA annual conference and authorize payment of expected expenses up to \$1,716.

8. Southwest Kansas Alliance Update: Mr. Joe Yager (4:40)

Staff recently facilitated a regional planning retreat for several interested parties in Southwest Kansas. An update will be provided.

Recommended Action: Receive and file.

9. HUD Sustainable Communities Grant Update: Mr. Joe Yager (4:50)

Staff recently received advance notice for the second year of the Sustainable Communities Regional Planning Grant. An update will be provided.

Recommended Action: Receive and file.

10. Other Business (4:55)

11. Adjourn (5:00)

REGIONAL ECONOMIC AREA PARTNERSHIP (REAP)
KANSAS AFFORDABLE AIRFARES PROGRAM
Adopted: 03/29/11

Under the authority of House Substitute for Senate Bill 475 and the omnibus appropriation bill, Senate Bill 2968, both enacted in the 2006 session of the Kansas Legislature, the Regional Economic Area Partnership (REAP) has established the Kansas Affordable Airfares Program. The program is designed to provide more air flight options, more competition for air travel, and affordable air fares for Kansas.

SELECTION PROCESS

REAP will accept proposals for fiscal year 2012 (July 1, 2011 through June 30, 2012) from local governments to accomplish the purposes of the Kansas Affordable Airfares Program in accord with the following guidelines:

- proposals should specify how the program will provide more flight options, more competition for air travel, and affordable air fares for Kansas. In this regard, an applicant should demonstrate that due diligence has been conducted with respect to a proposal for funding. Due diligence might be documented with analysis of feasibility from a professional air service consultant or a letter of intent from a commercial air carrier.
- proposals for funding during fiscal year 2012 should be submitted in writing to the Chief Executive Officer of REAP at Box 155, 1845 Fairmount, Wichita, Kansas 67260, no later than June 17, 2011.
- proposals should specify the amount of funding requested through the Kansas Affordable Airfares Program and indicate the source of the required local match of 25 percent.
- proposals should specify how the program applicant will document the effectiveness of funding received under the Kansas Affordable Airfares Program.
- proposals should also specify how expenditures and results from the Kansas Affordable Airfares Program and local matching monies will be reported.
- on the basis of the proposals received, the Executive Committee of REAP will make a recommendation to REAP on awarding of funds.

Please note that completion of the selection process is subject to available funds.

SELECTION CRITERIA

Grants under the Kansas Affordable Airfares Program will be considered and may be awarded on an annual basis in accord with purposes of the program, which are more flight options, more competition for air travel, and affordable air fares for Kansas. Selection criteria are derived from these program purposes as follows:

More air flight options:

- number of scheduled, daily nonstop flights by commercial passenger air carriers to U.S. destinations;
- number of scheduled, daily one-stop flights by commercial passenger air carriers to U.S. destinations;
- number of scheduled, daily one-stop flights by commercial passenger air carriers to international destinations;

More competition for air travel:

- number of scheduled, daily nonstop flights by commercial passenger air carriers to U.S. destinations served by two or more airlines
- number of scheduled, daily one-stop flights by commercial passenger air carriers to U.S. destinations served by two or more airlines
- number of scheduled, daily one-stop flights by commercial passenger air carriers to international destinations served by two or more airlines

Affordable air fares for Kansas:

- average airfare for scheduled, round-trip, nonstop flights by commercial passenger air carriers to U.S. destinations
- average airfare for scheduled, round-trip, one-stop flights by commercial passenger air carriers to U.S. destinations
- average airfare for scheduled, round-trip, one-stop flights by commercial passenger air carriers to international destinations

In making awards, REAP will give highest priority to maintaining affordable airfares to eastern and western U.S. destinations. Priority will also be given to proposals that impact a majority of Kansans. Selection criteria for making awards will be reviewed annually by REAP.

Item

REAP 2011 2nd Quarter Treasurer's Report

Background

The Executive Committee is charged to serve as the treasury for REAP, collect all REAP revenues, make disbursements in accord with the budget adopted by REAP, and conduct financial management of REAP assets in accord with REAP fiscal procedures.

REAP Budget for 2nd Quarter, 2011

REAP Operating

Under the agreement approved December 13, 2010 with the Center for Urban Studies, Hugo Wall School of Urban and Public Affairs, Wichita State University, staff support and assistance is provided to REAP in calendar year 2011.

This support includes, but is not limited to:

- Secretariat functions;
- Assistance and advice on financial management;
- Assistance and advice in administration of the Kansas Affordable Airfares Program;
- Consultation and technical assistance in addressing work plan priorities and conducting research in support of these priorities;
- Consultation and technical assistance for the Local Elected Officials Board; and
- Maintaining the website.

In addition, under the agreement approved April 11, 2011 with H. Edward Flentje, consultation and assistance is provided to REAP in the capacity of Senior Consultant in calendar year 2011.

In accordance with these agreements, REAP will make payments on a quarterly basis to Wichita State University and H. Edward Flentje for this support.

REAP Operating 2nd Quarter Payments

WSU – Staffing	\$18,801.50
HWS – Operations	\$8,031.43
H. Edward Flentje – Senior Consultant	<u>\$1,250.00</u>
Total 2 nd Quarter Expenditures	\$28,082.93

REAP Water Resources

In addition, under another agreement approved December 13, 2010 with the Center for Urban Studies, Hugo Wall School of Urban and Public Affairs, Wichita State University, staff support and assistance is provided to the REAP Water Resources Committee in calendar year 2011.

This support includes, but is not limited to:

- Secretariat functions;
- Consultation and technical assistance in addressing work plan priorities and conducting research in support of these priorities;
- Development and distribution of information pertaining to water related meetings, activities, and projects;
- Identification and monitoring of water related legislative issues;
- Development and coordination of educational forums;
- Identification of grant opportunities; and
- Attending and reporting on the meetings and activities of water related committees and agencies as necessary.

In addition, under the agreement approved April 11, 2011 with H. Edward Flentje, consultation and assistance is provided to REAP WRC in the capacity of Senior Consultant in calendar year 2011.

In accordance with this agreement, REAP will make payments on a quarterly basis to Wichita State University for this support.

REAP WRC 2nd Quarter Payments

WSU – Staffing	\$7,583.75
HWS – Operations	\$3,859.18
H Edward Flentje – Senior Consultant	\$1,250.00
Total 2 nd Quarter Expenditures	<u>\$12,692.93</u>

Staff Recommendation

That the REAP Executive Committee approve payments for the second quarter of 2011 to

- 1) Wichita State University in the amount of \$18,801.50 for REAP staffing;
- 2) Wichita State University in the amount of \$7,583.75 for Water Resources staffing;
- 3) Hugo Wall School in the amount of \$8,031.43 for REAP Operating expenses; and
- 4) Hugo Wall School in the amount of \$3,859.18 for Water Resources Operating expenses.
- 5) H Edward Flentje in the amount of \$2,500.00 for Senior Consulting Services, with \$1,250 from the REAP Operating account and \$1,250 from the Water Resources account.

REAP Agenda Item 3
REAP Treasurer's Report

REAP Expenditures for 2nd Quarter, 2011

Expenditures	Adopted	1st Quarter Jan-Mar	2nd Quarter Apr-Jun	3rd Quarter Jul-Sep	4th Quarter Oct-Dec	2010 Year End Totals	Percentage Expended	Description
Staffing								
Executive Officer	\$71,917.00	\$17,979.25	\$17,979.25			\$35,958.50	50%	Compensation and benefits
Graduate assistant	\$15,951.00	\$3,987.75	\$3,987.75			\$7,975.50	50%	Compensation and benefits
<i>Staffing Subtotal</i>	<i>\$87,868.00</i>	<i>\$21,967.00</i>	<i>\$21,967.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$43,934.00</i>	<i>50%</i>	
Encumbered Funds*	<i>(\$10,831.00)</i>	<i>(\$2,250.00)</i>	<i>(\$3,165.50)</i>			<i>(\$5,415.50)</i>	<i>50%</i>	
<i>Staffing Contractual Requirement</i>	<i>\$77,037.00</i>	<i>\$19,717.00</i>	<i>\$18,801.50</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$38,518.50</i>	<i>50%</i>	
Operating								
Current office expense	\$8,610.00	\$2,152.50	\$2,152.50			\$4,305.00	50%	Computing, telephone, fax, equipment, etc.
Consultation and technical assistance**	\$10,000.00	\$1,250.00	\$1,250.00			\$2,500.00	25%	Additional assistance through WSU/other
Other operating—general	\$6,000.00	\$621.65	\$1,304.74			\$1,926.39	32%	Meeting expense, memberships, travel, etc.
Other operating—KAAP	\$2,500.00	\$0.00	\$0.00			\$0.00	0%	Accounting, auditing, reporting, legal counsel
Legislative liaison	\$28,000.00	\$5,335.43	\$4,074.19			\$9,409.62	34%	Topeka-based representation, receptions, travel
Project funds	\$14,873.00	\$0.00	\$500.00			\$500.00	3%	
<i>Operating Subtotal</i>	<i>\$69,983.00</i>	<i>\$9,359.58</i>	<i>\$9,281.43</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$18,641.01</i>	<i>27%</i>	
Total^	\$147,020.00	\$29,076.58	\$28,082.93	\$0.00	\$0.00	\$57,159.51	39%	

* Due to estimates on the contract with Wichita State University there is a substantial carryover in the Fund balances for staffing. These funds have already been expended by REAP and per action taken by the REAP Executive Committee on December 7, 2010 are considered encumbered in 2011. The encumbered funds will be applied at a rate of \$2,707.75 per quarter to accurately reflect the contractual amount. However, it must be noted that a miscalculation on the initial encumbrance is corrected in the 2nd quarter payment.

** REAP entered into an independent contract for Senior Consultant assistance on 4-11-11.

^ The total reflects the actual expenditures and does not include the encumbered funds.

**REAP Agenda Item 3
REAP Treasurer's Report**

Revenues to Date, 2011

Revenues	Projected	Received	Percentage Description
Annual membership assessments	\$106,311	\$100,510	95% Membership dues
Special assessments	\$0	\$0	n/a Special assessments
Workforce oversight agreement	\$16,000	\$0	0% CEOB oversight duties
Kansas Affordable Airfares Program	\$25,000	\$0	0% KAAP administration
Other revenues received	\$2,200	\$110	n/a Other revenues received
Carryover funds	\$8,340	\$4,245	51% Prior-year carryover
Total	\$157,851	\$104,865	66%

Notes:

Other revenues received accounts for interest through 5/31/11.

Workforce agreement runs on fiscal year, July 1 to June 30. \$16,000 was based on estimation for oversight agreement.

2011 REAP Available Funds

	Total Revenues	Total Expenditures	Total Encumbrances	Total Available Funds	Percentage Available
2011 to Date (6/30/11)	\$104,864.71	\$62,575.01	(\$10,831.00)	\$53,120.70	51%

REAP Banking Account Balances

	Operating	KAAP	Water Resources
2011 to Date (6/30/11)	\$77,368.51	\$38,129.89	\$105,147.58

** Balances include interest through 5/31/11.*

REAP Treasurers Report

Assessments of REAP Members for Calendar-Year 2011 (as of 6/30/11)

Jurisdiction	Population	Assessment	Paid Assessment
Andover	10,578	\$3,688	\$3,688
Arkansas City	10,977	\$3,714	
Augusta	8,743	\$1,568	\$1,568
Bel Aire	6,873	\$1,447	\$1,447
Bentley	526	\$234	\$234
Benton	808	\$253	\$253
Butler County	64,084	\$4,602	\$4,602
Cheney	2,084	\$335	\$335
Clearwater	2,437	\$358	\$358
Colwich	1,429	\$293	\$293
Conway Springs	1,186	\$277	\$277
Derby	22,923	\$4,490	\$4,490
El Dorado	12,643	\$3,822	\$3,822
Garden Plain	868	\$256	\$256
Goddard	4,048	\$1,263	\$1,263
Halstead	1,917	\$325	\$325
Harvey County	34,247	\$2,356	\$2,356
Haysville	10,496	\$3,682	\$3,682
Hesston	3,829	\$1,249	\$1,249
Hutchinson	40,795	\$5,652	\$5,652
Kechi	1,796	\$317	\$317
Kingman County	7,571	\$1,689	\$1,689
Maize	3,346	\$1,217	\$1,217
McPherson County	28,866	\$2,222	\$2,222
Mount Hope	872	\$257	\$257
Mulvane	5,913	\$1,384	\$1,384
Newton	18,437	\$4,198	\$4,198
Park City	8,029	\$1,522	\$1,522
Reno County	63,357	\$4,584	\$4,584
Rose Hill	4,091	\$1,266	\$1,266
Sedgwick	1,694	\$310	\$310
Sedgwick County	490,864	\$15,272	\$15,272
Sumner County	23,488	\$2,087	
Valley Center	6,638	\$1,431	\$1,431
Wellington	7,677	\$1,499	\$1,499
Wichita	372,186	\$27,192	\$27,192
Total		\$106,311	\$100,510

REAP Agenda Item 3
REAP Treasurer's Report

Water Resources Expenditures for 2nd Quarter, 2011

Expenditures	Adopted	1st Quarter Jan-Mar	2nd Quarter Apr-Jun	3rd Quarter Jul-Sep	4th Quarter Oct-Dec	2010 Year End Totals	Percentage Expended	Description
Staffing								
Executive Officer	\$48,384.00	\$12,096.00	\$12,096.00			\$24,192.00	50%	Compensation and benefits
Graduate assistant	\$15,951.00	\$3,987.75	\$3,987.75			\$7,975.50	50%	Compensation and benefits
<i>Staffing Subtotal</i>	<i>\$64,335.00</i>	<i>\$16,083.75</i>	<i>\$16,083.75</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$32,167.50</i>	<i>50%</i>	
Encumbered Funds*	(\$34,000.00)	(\$8,500.00)	(\$8,500.00)			(\$17,000.00)	50%	
<i>Staffing Contractual Requirement</i>	<i>\$30,335.00</i>	<i>\$7,583.75</i>	<i>\$7,583.75</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$15,167.50</i>	<i>50%</i>	
Operating								
Current office expense	\$6,430.00	\$1,815.00	\$1,607.50			\$3,422.50	53%	Computing, telephone, fax, equipment, etc.
Consultation and technical assistance	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00	50%	Additional assistance through WSU/other
Other operating—general	\$7,000.00	\$191.20	\$663.90			\$855.10	12%	Meeting expense, memberships, travel, etc.
Legislative liaison	\$5,000.00	\$0.00	\$0.00			\$0.00	n/a	Topeka-based representation, receptions, travel
Project funds	\$15,000.00	\$1,825.00	\$1,587.78			\$3,412.78	23%	
<i>Operating Subtotal</i>	<i>\$38,430.00</i>	<i>\$5,081.20</i>	<i>\$5,109.18</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$10,190.38</i>	<i>27%</i>	
Total^	\$68,765.00	\$12,664.95	\$12,692.93	\$0.00	\$0.00	\$25,357.88	37%	

* Due to estimates on the contract with Wichita State University there is a substantial carryover in the Fund balances for staffing. These funds have already been expended by REAP and per action taken by the REAP Executive Committee on December 7, 2010 are considered encumbered in 2011. The encumbered funds will be applied at a rate of \$8,500 per quarter to accurately reflect the contractual amount.

** REAP entered into an independent contract for Senior Consultant assistance on 4-11-11.

^ The total reflects the actual expenditures and does not include the encumbered funds.

**REAP Agenda Item 3
REAP Treasurer's Report**

Water Resources Revenues to Date, 2011

Revenues	Projected	Received	Percentage Description
Annual membership assessments	\$84,400	\$78,228	93% Membership dues
Special assessments	\$0	\$0	n/a Special assessments
Other revenues received	\$2,200	\$3,433	156% Other revenues received
Carryover funds	\$42,520	\$43,596	103% Prior-year carryover
Total	\$129,120	\$125,257	97%

Notes:

The other revenues denotes interest earned on the account through 5/31/11.

Other revenues also reflects \$3,210 in registrations and sponsorships for the annual conference.

2010 REAP Water Resources Available Funds

	Total			Percentage Available
	Total Revenues	Expenditures	Total Encumbrances	
2011 to Date (6/30/11)	\$125,256.80	\$42,357.88	(\$34,000.00)	93%

REAP Treasurers Report

Assessments of Water Resources Committee for Calendar-Year 2011

(as of 6/30/11)

Jurisdiction	Population	Assessment	Paid Assessment
Andover	10,581	\$3,794	\$3,794
Arkansas City	10,977	\$3,823	
Bel Aire	6,873	\$1,515	\$1,515
Benton	808	\$361	\$361
Butler County	64,084	\$800	\$800
Clearwater	2,437	\$483	\$483
Derby	22,923	\$5,719	\$5,719
El Dorado	12,643	\$3,948	\$3,948
Goddard	4,048	\$1,304	\$1,304
Harvey County	34,247	\$800	\$800
Hesston	3,829	\$1,287	\$1,287
Hutchinson	40,795	\$7,060	\$7,060
Kechi	1,796	\$435	\$435
Kingman County	7,571	\$800	\$800
Maize	3,346	\$1,251	\$1,251
McPherson	13,323	\$3,999	\$3,999
McPherson County	28,866	\$800	\$800
Mount Hope	872	\$365	\$365
Newton	18,437	\$4,383	\$4,383
Park City	8,029	\$1,602	\$1,602
Rose Hill	4,091	\$1,307	\$1,307
Sedgwick	1,694	\$427	\$427
Sedgwick County	490,864	\$800	\$800
Sumner County	23,488	\$800	
Valley Center	6,638	\$1,498	\$1,498
Wellington	7,677	\$1,576	\$1,576
Wichita	372,186	\$31,914	\$31,914
Total		\$82,850	\$78,228

Item

Southwest Kansas Alliance Update

Background

The City of Augusta has officially approved membership to REAP's Water Resources Committee effective July 1, 2011.

In accord with past practice communities who approve membership in either REAP or the REAP Water Resources Committee have been invoiced at different amounts dependent upon time of year they join. Typically the Executive Committee has chosen to assess full annual assessments to those entities that join with more than 6 months remaining in the calendar year and assess a half assessment for those that join with less than 6 months remaining in the calendar year.

According to the REAP Fiscal Procedures, annual fees for membership in the REAP Water Resources Committee are assessed each calendar year, in accord with REAP Bylaws as follows:

Cities

- *Cities with population above 20,000: \$4,000 plus \$.075 per capita.*
- *Cities with population between 10,000 and 20,000: \$3,000 plus \$.075 per capita.*
- *Cities with population between 3,000 and 10,000: \$1,000 plus \$.075 per capita.*
- *Cities with population under 3,000: \$300 plus \$.075 per capita.*

Counties

- *Counties: \$800 flat base assessment*

Staff has calculated the following for the City of Augusta utilizing 2010 Certified Population and the appropriate city category of assessment (*Cities with population between 3,000-10,000: \$1,000 + \$0.075/per capita*):

2010 Certified Population:	8,743
WRC Assessment Formula:	\$1,000 + (\$0.075*8,743)
2011 WRC Assessment:	\$1,656 (full year assessment)
	\$ 828 (half year assessment)

Staff Recommendation

Approve the membership request by the City of Augusta in the REAP Water Resources Committee at the half-year assessment and direct staff to forward appropriate documentation and invoice for 2011.

Note: The City of Augusta would be assessed at full year assessment beginning in 2012 in accord with the REAP fiscal procedures.

Item

Visioneering 2011 City-to-City Visit Participation

Background

The REAP Chief Executive Officer has attended the Visioneering City-to-City visits over the past three years. This year REAP has been invited to join Visioneering Wichita's 6th annual City to City Visit to Pittsburgh, Pennsylvania.

The visit this year is sponsored by BKD, LLP and the Wichita Downtown Development Corporation. The dates for our visit are Thursday, September 14 through Friday, September 16 with regional economic and livability competitiveness as the themes with focus on three main areas:

- **Downtown:** Pittsburgh made their dreams come true through smart downtown initiatives. We want to understand what key components were needed to be in place to drive their revitalization plans and how those strategies worked together in their cultural district rebirth and streetscaping in the downtown area.
- **Changing the Legend from Steel Capital to Green City:** We want to hear how their leaders have shifted the economic focus from steel to education, health care, financial services, higher education and advanced technology such as robotics. Pittsburgh ranks among the highest in the number of green technology initiatives.
- **Livability:** We desire to learn more about how the confluence of the Allegheny and Monongahela Rivers to the Ohio River has been incorporated into their city activities and tourism opportunities plus how parks, recreation and open spaces have increased their community's livability factor.

In addition to hearing from Pittsburgh leaders, the agenda will feature special facilitated sessions where participants will have the opportunity to delve deeper into an in-depth discussion about our desire to dynamically increase our regional economic and livability competitiveness aspects. The trip is limited to 55 participants and is filled on a first come-first serve basis. The registration has not been determined yet, however, it includes round-trip air transportation plus room accommodations, all meals (except Thursday dinner) and receptions.

Staff has identified available funding for this participation in the Project Funds and will provide more details when they become available on actual expenses.

Staff Recommendation

That the REAP Executive Committee approve the Chief Executive Officer to attend the City-to-City visit and authorize payment of necessary expenses to be determined at a later date.

Item

2011 ICMA Annual Conference Participation

Background

REAP WRC staff has identified an opportunity to participate in the annual ICMA Conference in Milwaukee from September 18-21, 2011. The conference will provide professional development and education opportunities for Water Resource Committee to hear about best practices in water planning for municipalities. This year's overall theme, "Fresh Water, Fresh Ideas," reflects both Milwaukee's reputation as a cutting-edge hub of freshwater research and technology, and fresh ideas from over 60 concurrent educational sessions, 30 roundtable discussions, and 4 keynote addresses.

Staff has put together an expected budget for participating in the conference.

ICMA Annual Conference Budget	
Hotel (4 nights at \$215 per night)	\$860
Flight	\$400
Per Diem (\$39 x 4 days)	\$156
Registration	\$100
Miscellaneous (Transportation, Fees, etc.)	\$200
Total	\$1,716

Staff has identified available funding for this participation in the Water Resources Committee Project Funds.

Staff Recommendation

That the REAP Executive Committee approve the Executive Officer of Water Resources to attend the ICMA annual conference and authorize payment of expected expenses up to \$1,716.

Item

Southwest Kansas Alliance Update

Background

On Thursday, June 23, 2011 REAP Chief Executive Officer Joe Yager and REAP Water Resources Executive Officer Dane Baxa served as facilitators for a retreat-like planning and development meeting hosted by the Southwest Kansas Chambers of Commerce at the Rock Island Depot in Liberal to discuss forming a regional economic partnership.

Several dozen local and state leaders were in attendance for the two-plus hour planning session, including state senators and representatives from southwest Kansas, city and county commissioners, and other business and community leaders from Garden City, Dodge City, Liberal, Ulysses, Hugoton and Scott City, just to name a few.

The following articles provide good descriptions of the retreat:

- Liberal – High Plains Daily and Southwest Daily, Online Leader and Times: [‘Opportunities’ are alive in SW Kan](#)
- Dodge City Paper: [Group meets to discuss promoting SW Kansas](#)
- Garden City Telegram: [Officials meet to discuss possible alliance](#)

The retreat provided some positive outcomes for the participants in developing a regional alliance and also allowed for REAP staff to build stronger relations with several leaders in southwest Kansas. REAP staff is developing a report for the Southwest Kansas Chambers of Commerce and will keep REAP updated on any further requests or opportunities for partnership.

Staff Recommendation

There is no recommended action.

Item

HUD Sustainable Communities Grant Update

Background

In 2010 REAP served as the lead applicant organization for the Housing and Urban Development (HUD) \$100 million Sustainable Communities Planning Grants Program and an official submittal was made on August 23, 2010. REAP created a consortium for this application that included local units of government in Butler County, Harvey County, Reno County, Sumner County, and the following cities: El Dorado, Newton, Hutchinson, Wellington, and Wichita. In addition, the consortium included the Wichita Area Metropolitan Planning Organization (WAMPO); WSU's Hugo Wall School; Visioneering Wichita; and the Kansas Health Foundation. The south central Kansas regional plan for sustainable development identified five strategy areas of focus: Housing; Environment (air quality and water); Transportation; Economic development (long-term job creation); and Healthy Community Design.

On October 14, 2010, HUD announced the grant awards and our regional submittal was not one of the finalists, however, following a debriefing from HUD REAP was encouraged to consider submitting a future application.

Recently staff received advance notice for the second round of funding for this grant. HUD has not set any deadlines for pre-applications or for applications, but a total of \$67 million is available, with at least \$17.5 million for regions with less than 500,000 people.

Although our attempt came up short last year, we made great strides in aligning several entities and departments that have not worked together in the past. Furthermore, REAP has included this initiative in the Adopted 2011-13 Strategic Plan as follows:

- 4) **Support inter-jurisdictional planning** on issues affecting economic development.
 - a) Promote the benefits of a sustainable regional economy.
 - b) Determine REAP's role in regional planning.
 - c) Engage professional staff in multiple jurisdictions for sustainable planning.

Although REAP staff believes it would be worthwhile to explore this new application process to support planning efforts that think regionally when making decisions about housing, land use, economic and workforce development, transportation and infrastructure improvements in the future, the first step is to bring our consortium together to decide whether we want to pursue this grant again this year. Therefore, REAP staff has scheduled a meeting with the consortium working group for Friday, July 15 at 8 am at the WSU Hughes Metroplex, room 137.

Staff Recommendation

There is no recommended action.